

December 10, 2012

On the above date, the Bloomingdale Board of Education held a regular meeting in the Walter T. Bergen School Library. Mrs. Grecco called the meeting to order at 7:00 P.M.

MEMBERS PRESENT: Mr. Bross (7:04 p.m.), Mr. Dellaripa, Mrs. Grecco, Mrs. Gurbisz, Mr. Kroncke, Mr. Moeller, and Mrs. Rickelmann

MEMBERS ABSENT: Mr. Pituch and Mr. Samuel

ALSO PRESENT: Interim Superintendent, Frank Buglione, School Business Administrator/ Board Secretary George Hagl, Principal Sherri Glaab, Kristine Dudlo, Supervisor of Curriculum and Thomas Ferry, CPA, RMA

Mrs. Grecco led those present in a salute to the flag.

Mrs. Grecco read the following announcement of this meeting:

A written notice was sent from the Office of the Board at 2:17 p.m. on March 23, 2012. Said notice was sent to the following, announcing the time and place thereof: The Clerk of the Borough of Bloomingdale for posting on the Borough Hall bulletin board; the editors of the Suburban Trends; all board members. This notice was also posted in the administration offices of the Board of Education, and all district schools.

APPROVAL OF MINUTES

Mrs. Rickelmann moved, seconded by Mrs. Gurbisz, it is recommended by the Superintendent of Schools that the Board of Education approve the minutes from November 19, 2012.

ROLL CALL VOTE: All voted yes

CORRESPONDENCE

- November 16, 2012 – Notice of Board Meetings for Passaic County Technical Institute.
- November 27, 2012 – North Jersey News, legal ad advertising extraordinary services.
- November 30, 2012 – Memorandum from George Hagl, Business Administrator/Board Secretary regarding Fiscal Year 2013/2014 Budget Development Calendar.

PUBLIC DISCUSSION

(Discussion limited to thirty (30) minutes on agenda items only.)

Mrs. Rickelmann moved, seconded by Mrs. Gurbisz, that the Board opens its meeting for public discussion.

Open Public Discussion

VOICE VOTE: All were in favor

Close Public Discussion

Hearing no public discussion, Mr. Kroncke moved, seconded by Mrs. Rickelmann that the Board closes its meeting for public discussion.

VOICE VOTE: All were in favor

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PRESIDENT'S REPORT

Mrs. Grecco discussed the advisory group meeting held on December 7, 2012.

Additionally, Mrs. Grecco extended invitations for all to attend the WTB School Holiday Concert to be held on Wednesday, December 12, 2012, at 7:30 p.m., in the gymnasium of the WTB School.

Mr. Grecco thanked, Mr. Dellaripa, Mr. Pituch, Mr. Kroncke and Mrs. Gurbisz for their service to the Bloomingdale Board of Education

Mr. Bross entered the meeting at 7:04 p.m.

SUPERINTENDENT'S REPORT

Mr. Buglione introduced Mrs. Glaab who presented 20 Samuel R. Donald School students with Character Awards.

The following monthly reports were enclosed in all Board packets:

- Security Drills
- Enrollments (Oct. & Nov.)
- Walter T. Bergen School
- Samuel R. Donald School
- Special Services

Mr. Buglione reported that for the period of November 17, 2012, to December 7, 2012, there was one (1) reported case of HIB. Following an investigation, it was found not to be an HIB case.

SCHOOL BUSINESS ADMINISTRATOR'S REPORT

Mr. Hagl introduced Mr. Thomas Ferry, CPA, RMA for the auditing firm of Ferraioli, Wielkotz, Cerullo & Cuva, who presented our districts' 2011-2012 fiscal year audit. A synopsis audit included the management report and corrective action plan was provided to all Board members and members of the public.

Mr. Hagl reported that the following information was enclosed in all Board packets:

- The Official November 6, 2012 General Election Results
- The summary pages of the final December 3, 2012, Application for State School Aid (ASSA)

Mr. Buglione introduced Dr. Bernard Baggs, NJSBA Field Service Representative, to present the Board with the resolves of the Board self-evaluation.

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COMMITTEE ON BLOOMINGDALE AND BUTLER BOARDS OF EDUCATION

Due to conflicting Bloomingdale and Butler Board of Education meeting dates, Mr. Bross stated that he was unable to attend the last Butler Board of Education meeting.

Additionally, Mr. Bross stated that he attended a Butler curriculum meeting this morning and expressed the great contributions that Mr. Buglione and Mrs. Glaab have made to this committee.

COMMITTEE ON CURRICULUM, INSTRUCTION AND TECHNOLOGY

Mr. Gurbisz moved, seconded by Mr. Dellaripa, It is recommended by the Superintendent of Schools that the Board of Education approve the Superintendent's recommendations on the bullying cases presented at the November 19, 2012 board meeting.

Appr Rec on Bullying Cases

ROLL CALL VOTE: All were in favor

Mrs. Gurbisz moved, seconded by Mr. Dellaripa, that the Board blocks the following motions:

It is recommended by the Superintendent of Schools that the Board of Education approve the individual staff member to attend the following workshop:

Appr Staff Workshops

Staff Member	Workshop	Date	Amount
Cheryl Mallen	Danielson Training Pompton Lakes, NJ	Nov. 27 & Dec. 5, 2012 & Jan. 11, 2013	\$750.00

It is recommended by the Superintendent of Schools that the Board of Education adopt Charlotte Danielson's Framework for Teaching as the professional staff evaluation model for the Bloomingdale School District effective September 1, 2013.

Appr Danielson's Teacher Evals

It is recommended by the Superintendent of Schools that the Board of Education adopt The Marshall Principal Evaluation Rubrics as the Principal and Supervisor evaluation model for the Bloomingdale School District effective September 1, 2013.

Appr Marshall Eval Model Principals/ Supervisors

It is recommended by the Superintendent of Schools that the Board of Education approve the revision of job description, Elementary Computer Teacher K-4, position control number – 2070, to reflect additional job responsibilities.

Appr Job Desc Rev – Elem Computer Teacher K-4

It is recommended by the Superintendent of Schools that the Board of Education give its approval to Invent Now, Inc. to conduct the *Camp Invention* program at the WTB School during the last week of June 2013 for interested students in grades 1-6 at no cost to the board.

Appr Invent Now Program at WTB

It is recommended by the Superintendent of Schools that the Board of Education adopt the following revised curriculum:

- Science: Grades K-8
- Social Studies: Grades K-8
- Health and Physical Education: Grades K-8

Adopt Rev Curriculum Sci-Gr K-8 SS-Gr K-8

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HE/PE–Gr K-8

It is recommended by the Superintendent of Schools that the Board of Education approve Anjalee Nirgudkar, Behavior Analysts of NJ, to provide ABA Consultation and Program Development for student ID# H1260 for 6 hours at a rate of \$175/hour, for a total not to exceed \$1,050.

Appr Beh
Analysts of NJ
ABA Consult
#H1260

Mr. Buglione provided the Board with the following additional information regarding the above motions:

- The Principal evaluation shall be implemented by September 2013
- Our district has been partnering with the Pompton Lakes and Butler Board of Education to implement the Charlotte Danielson’s Framework teacher evaluation model. This partnership has enabled the three districts in sharing the cost of implementing this program.
- Invent Now is a summer science enrichment program for students grades 1 through 6. This organization will pay the Bloomingdale Board of Education rental for the use our facility and provide summer jobs to some of our faculty. This program has been implemented at the Wayne and Blairstown Board of Educations, and was recommended by Mr. Verducci.
- The Curriculum, Instruction, and Technology Committee met this evening to review the curriculum listed in motion number 7.

Mr. Moeller questioned why only one (1) administrator will be attended training the Danielson training.

Mr. Buglione stated that once trained, this administrator will provide training to other personnel in our district, which will save our district additional training cost.

ROLL CALL VOTE: All voted yes

COMMITTEE ON FINANCE, PHYSICAL PLANT AND COMMUNITY RELATIONS

Mr. Dellaripa moved, seconded by Mr. Kroncke, it is recommended by the Superintendent of Schools that the Board of Education approve the payment of bills in the amount of \$1,297,577.64

Appr Bill
Payment
10/2012

ROLL CALL VOTE: All voted yes

Mr. Dellaripa moved, seconded by Mr. Moeller, that the Board blocks the following motions:

It is recommended by the Superintendent of Schools that the Board of Education accept the bid of Cutting Edge Lawn Service for snow plowing services in accordance with Bid/Contract Specification 2012/2013-2. The contract pricing shall be as follows:

Appr Cutting
Edge Snow
Plowing Serv
2012/2013-2

FIRST YEAR BID (DECEMBER 1, 2012 - JUNE 30, 2013)
MARTHA B. DAY SCHOOL (FRONT PARKING LOT ONLY)

1 - 6 inches	\$	275.00
6 - 12 inches	\$	375.00
Per additional inch over 12 inches	\$	125.00

SAMUEL R. DONALD SCHOOL (FRONT PARKING LOT & PLAYGROUND AREA)

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1 - 6 inches	\$	275.00
6 - 12 inches	\$	375.00
Per additional inch over 12 inches	\$	125.00

WALTER T. BERGEN SCHOOL (FRONT PARKING LOTS & FRONT ROADWAYS)

1 - 6 inches	\$	295.00
6 - 12 inches	\$	395.00
Per additional inch over 12 inches	\$	125.00

SECOND YEAR BID (JULY 1, 2013 - June 30, 2014)

MARTHA B. DAY SCHOOL (FRONT PARKING LOT ONLY)

1 - 6 inches	\$	275.00
6 - 12 inches	\$	375.00
Per additional inch over 12 inches	\$	125.00

SAMUEL R. DONALD SCHOOL (FRONT PARKING LOT & PLAYGROUND AREA)

1 - 6 inches	\$	275.00
6 - 12 inches	\$	375.00
Per additional inch over 12 inches	\$	125.00

WALTER T. BERGEN SCHOOL (FRONT PARKING LOTS & FRONT ROADWAYS)

1 - 6 inches	\$	295.00
6 - 12 inches	\$	395.00
Per additional inch over 12 inches	\$	125.00

ADD ALTERNATE - FIRST YEAR BID (DECEMBER 1, 2012-JUNE 30, 2013)

MARTHA B. DAY SCHOOL (REAR BASKETBALL COURT & SURROUNDING ROADS)

1 - 6 inches	\$	100.00
6 - 12 inches	\$	100.00
Per additional inch over 12 inches	\$	25.00
1 - 6 inches	\$	70.00

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6 - 12 inches \$ 100.00
 Per additional inch over 12 inches \$ 25.00

WALTER T. BERGEN SCHOOL (ROAD TO WALTER DRIVE & REAR B-BALL COURT)

1 - 6 inches \$ 150.00
 6 - 12 inches \$ 200.00
 Per additional inch over 12 inches \$ 100.00

ADD ALTERNATE - SECOND YEAR BID (JULY 1, 2013-JUNE 30, 2014)

MARTHA B. DAY SCHOOL (REAR BASKETBALL COURT & SURROUNDING ROADS)

1 - 6 inches \$ 100.00
 6 - 12 inches \$ 100.00
 Per additional inch over 12 inches \$ 25.00

SAMUEL R. DONALD SCHOOL (REAR ROAD & COURT YARD AREA)

1 - 6 inches \$ 70.00
 6 - 12 inches \$ 100.00
 Per additional inch over 12 inches \$ 25.00

WALTER T. BERGEN SCHOOL (ROAD TO WALTER DRIVE & REAR B-BALL COURT)

1 - 6 inches \$ 150.00
 6 - 12 inches \$ 200.00
 Per additional inch over 12 inches \$ 100.00

It is recommended by the Superintendent of Schools that the Board of Education approve the following transportation contracts with Passaic County Educational Services Commission, Wayne, New Jersey:

Rt. #	School	# Students	Dates	Cost
3039	New Beginnings	2	9-25-2012 To 6-2013	\$5,425.20 + \$217.00
MARDY	Martha B. Day	1	10-2-2012 To 6-2013	\$4,011.00 + \$160.44

Appr Trans
 PCEC Rtes
 3039
 MARDY
 TCTPB
 6075, 6085,
 6093, 6110

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TCTPB	The Children's Therapy Center	1	11-15-2012 To 2-2-2013	\$4,375.70 + \$0.00
6075	Butler HS	1	11-5-2012 To 6-2013	\$9,009.00 + \$360.36
6085	Samuel R. Donald	1	11-5-2012 To 6-2013	\$1,300.00 + \$52.00
6093	Windsor Learning Center	1	11-5-2012 To 6-2013	\$11,376.00 + \$455.04
6110	Martha B. Day	1	11-5-2012 To 6-2013	\$12,012.00 + \$480.48

It is recommended by the Superintendent of Schools that the Board of Education approve the following transportation contracts with Morris County Educational Services Commission Morristown, New Jersey:

Rt. #	School	# Students	Dates	Cost
ACMH1	Morris Hills HS (MCVT Program)	1	9-2012 To 6-2013	\$7,769.40 + \$310.80

Appr Trans
w/Morris Cty
Ed Serv – Rte
ACMH1

It is recommended by the Superintendent of Schools that the Board of Education approve the Comprehensive Annual Financial Report and Auditors' Management Report on Administrative Findings as presented by the District's auditing firm of Ferraioli, Wielkotz, Cerullo, & Cuva for the fiscal year ending June 30, 2012.

Appr Comp
Annual Fin
Rpt & Mgmt
Rpt for 11/12

ROLL CALL VOTE: All voted yes

Mr. Dellaripa moved, seconded by Mr. Moeller that the Board blocks the following motions:

It is recommended by the Superintendent of Schools that the Board of Education approve the following Corrective Action Plan resulting from the 2011-2012 fiscal year audit.

Appr Corr Act
Plan 2011-
2012

CORRECTIVE ACTION PLAN 2011-2012

Name of School District: Bloomingdale Board of Education
County: Passaic

Type of Audit: Annual

Date of Board Meeting: December 10, 2012

Contact Person: George Hagl
Telephone Number: 973-838-0555

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Recommendation Number	Corrective Action	Method of Implementation	Person Responsible for Implementation	Completion Date of Implementation
<p>1. Administrative Practices & Procedures</p> <p><u>Finding(s)</u></p> <p>There were no finding(s)</p> <p><u>Recommendation(s)</u></p> <p>There were no recommendation(s)</p>	<p>N/A</p> <p>N/A</p>	<p>N/A</p> <p>N/A</p>	<p>N/A</p> <p>N/A</p>	<p>N/A</p> <p>N/A</p>
<p>2. Financial Planning, Accounting & Reporting</p> <p><u>Finding(s)</u></p> <p>There were no finding(s)</p> <p><u>Recommendations(s)</u></p> <p>There were no recommendation(s)</p>	<p>N/A</p> <p>N/A</p>	<p>N/A</p> <p>N/A</p>	<p>N/A</p> <p>N/A</p>	<p>N/A</p> <p>N/A</p>
<p>3. Elementary and Secondary Education Act (E.S.E.A.) /Improving America's School Act (IASA) as Reauthorized by the No Child Left Behind Act of 2001</p> <p><u>Finding(s)</u></p>				

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There were no finding(s)	N/A	N/A	N/A	N/A
<u>Recommendations(s)</u>				
There were no recommendation(s)	N/A	N/A	N/A	N/A
4. Other Special Federal and/or State Projects				
<u>Finding(s)</u>				
There were no finding(s)	N/A	N/A	N/A	N/A
<u>Recommendations(s)</u>				
There were no recommendation(s)	N/A	N/A	N/A	N/A
5. T.P.A.F Reimbursement				
<u>Finding:</u>				
There were no finding(s)	N/A	N/A	N/A	N/A
<u>Recommendation(s)</u>				
There were no recommendations(s)	N/A	N/A	N/A	N/A
6. School Purchasing Programs				

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<u>Finding(s)</u>				
There were no finding(s)	N/A	N/A	N/A	N/A
<u>Recommendation(s)</u>				
There were no recommendation(s)	N/A	N/A	N/A	N/A
7. School Food Service				
<u>Finding(s)</u>				
One lunch application was placed in the incorrect category for part of the year.	Memorandum will be sent to determining official	Memorandum	Bus. Adm./Board Secretary	January 2013
<u>Recommendation(s)</u>				
Greater care should be taken when reviewing free and reduced lunch applications.				
8. Student Body Activities				
<u>Finding(s)</u>				
There were no finding(s)	N/A	N/A	N/A	N/A
<u>Recommendation(s)</u>				
There were no recommendation(s)	N/A	N/A	N/A	N/A
9. Application for State School Aid				
<u>Finding(s)</u>				

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There were no finding(s)	N/A	N/A	N/A	N/A
<u>Recommendation(s)</u>				
There were no recommendation(s)	N/A	N/A	N/A	N/A
10. Pupil Transportation				
<u>Finding(s)</u>				
There were no finding(s)	N/A	N/A	N/A	N/A
<u>Recommendation(s)</u>				
There were no recommendation(s)	N/A	N/A	N/A	N/A
11. Follow-up on Prior Year's Finding				
<u>Finding(s)</u>				
Corrective action had been taken on all prior year finding(s).	N/A	N/A	N/A	N/A
<u>Recommendation(s)</u>				
There were no recommendation(s)	N/A	N/A	N/A	N/A

ROLL CALL VOTE: All voted yes

Mr. Dellaripa moved, seconded by Mr. Moeller, It is recommended by the Superintendent of Schools that the Board of Education approve the following Electronic Banking ("eBanking") Resolution establishing authority to apply and execute agreements for ACH Origination Services only:

RESOLVED, that the Bloomingdale Board of Education shall from time to time enter into such agreement with Lakeland Bank as any person(s) names below deems appropriate to facilitate

Appr
"eBanking"
w/Lakeland
State Bank

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Electronic Banking services for the management of cash resources.

Lauren Gecco, President

George Hagl, Business Administrator/Board Secretary

Sherry Gallagher, Treasurer

Mr. Hagl explained that this resolution was requested by Lakeland State Bank. Additionally, Mr. Hagl stated that he has modified the requested resolution to authorize ACH Origination Services only.

ROLL CALL VOTE: All voted yes

COMMITTEE ON PERSONNEL, POLICY AND COMMUNITY RELATIONS

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the NJ Department of Education, Chapter 116, PL186 Provisional Employment - pending criminal history check.

Mr. Kroncke requested that the following motion be tabled until the next Board meeting.

It is recommended by the Superintendent of Schools that the Board approve Sherri Glaab as the Affirmative Action officer for the 2012-2013 school year.

Table Motion

The Board concurred with Mr. Kroncke's request.

Mr. Kroncke moved, seconded by Mr. Dellaripa, that the Board approve the following motions:

It is recommended by the Superintendent of Schools that the Board of Education approve Nicole Morano as substitute teacher for the 2012-2013 school year.

Appr N
Morano
Sub Teacher

It is recommended by the Superintendent of Schools that the Board approve movement on the guide for Maureen Jacobs to MA + 45, Step 13, \$80,725 effective February 1, 2013, as outlined in the Bloomingdale Teachers' Contract Salary Guide.

Appr M
Jacobs
To MA45, St
13 2/1/2013

It is recommended by the Superintendent of Schools that the Board of Education gratefully accept the donation, of a Weser Brothers piano and bench for the Samuel R. Donald School, from the Rickelmann family.

Piano
Donation
Rickelmann
Family

It is recommended by the Superintendent of Schools that the Board approve Alyssa Zisa as a substitute for the 2012-2013 school year.

Appr A Zisa
Sub Teacher

It is recommended by the Superintendent of Schools that the Board assign Robyn Toledo to the position of Elementary Computer Teacher, K-4, effective January 1, 2013 to June 30, 2013.

Appr R Toledo
Elem Comp
Teach K-4

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It is recommended by the Superintendent of Schools that the Board approve the extension of the long term substitute 2nd grade teaching assignment for Maria Zieja at the SRD from January 1, 2013 to June 30, 2013.

Eff 1/1 –
6/30/13
Appr Ext 2nd
Gr. M Zieja
1/1-6/30/13

It is recommended by the Superintendent of Schools that the Board approve Karleen Lunetta as Teacher in Charge at the Martha B. Day School for the period of January 2, 2013 to June 30, 2013 at a pro-rated stipend as outlined in the Bloomingdale Teachers' Contract.

Appr K
Lunetta MBD
Teacher in
Chg 1/2 -
6/30/13

Mr. Kroncke congratulated Mrs. Jacobs for obtaining additional educational accreditation. Additionally, Mr. Kroncke thanked the Rickelmann family for their donation of a piano.

ROLL CALL VOTE: All voted yes

REPRESENTATIVE/LIAISON

Legislative Liaison – D. DiLorenzo

- No Report

Butler Board – S. Bross

- No Report

Mayor and Council – R. Dellaripa

- No Report

New Jersey School Boards – J. Pituch, L. Grecco (Alternate)

- No Report

Office of Emergency Management – G. Hagl

- No Report

Passaic County School Boards – J. Pituch

- No Report

Planning Board – J. Pituch

- No Report

PTA – L. Grecco

- Mrs. Grecco stated the PTA held their Pot Luck Dinner at the Morse Lake Club House last Thursday.

Recreation – R. Dellaripa

- No Report

Senior Citizens – M. Rickelmann

- No Report

Drug Alliance – L. Grecco

- Mrs. Grecco stated that the Drug Alliance will be conducting their dinner for the Kids Who Care Program Thursday evening.

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OLD BUSINESS

Mr. Moeller inquired regarding the status of the new school buses.

Mr. Hagl responded that the required documents for joining the Middlesex Regional consortium have been sent and that we are awaiting State approval.

NEW BUSINESS

Mrs. Gurbisz questioned if the BEA contracts have been distributed to the faculty.

Mr. Hagl responded that they have been distributed electronically.

PUBLIC DISCUSSION

Mrs. Rickelmann moved, seconded by Mr. Kroncke, that the Board opens its meeting for public discussion.

Open Public Discussion

VOICE VOTE: All were in favor

Hearing no public discussion, Mrs. Rickelmann moved, seconded by Mr. Kroncke, that the Board closes its meeting for public discussion.

Close Public Discussion

VOICE VOTE: All were in favor

EXECUTIVE SESSION

Mr. Dellaripa moved, seconded Mr. Moeller, it is recommended by the Superintendent of Schools that the Board of Education go into Executive Session for the purpose of discussing personnel and contractual issues. The results of the meeting will be released when the reason for nondisclosure no longer exists. Action will not be taken during the closed session.

Exec Session

VOICE VOTE: All were in favor

The closed Executive Session commenced at 8:49 p.m.

ADJOURNMENT

Upon reconvening at 9:50 p.m., Mr. Dellaripa moved, seconded by Mr. Moeller that the Board adjourn its meeting.

Mtg Adjourn

VOICE VOTE: All were in favor

Respectfully submitted,

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George Hagl
Business Administrator/Board Secretary