

May 20, 2013

On the above date, the Bloomingdale Board of Education held a regular meeting in the Walter T. Bergen School Library. Mrs. Grecco called the meeting to order at 7:00 P.M.

**MEMBERS PRESENT:** Mr. Bloodgood, Mr. Bross, Mr. Caraballo, Mrs. Grecco, Mrs. Marcus, Mr. Moeller, Mr. Pituch, Mrs. Rickelmann and Mr. Schalago

**MEMBERS ABSENT:** None

**ALSO PRESENT:** Interim Superintendent, Frank Buglione, School Business Administrator/ Board Secretary George Hagl, Principal Frank Verducci, Principal Cheryl Mallen and Acting Principal Jeanne Pelcher

Mrs. Grecco led those present in a salute to the flag.

Mrs. Grecco read the following announcement of this meeting:

A written notice was sent from the Office of the Board on January 22, 2013. Said notice was sent to the following, announcing the time and place thereof: The Clerk of the Borough of Bloomingdale for posting on the Borough Hall bulletin board; the editors of the Suburban Trends; all board members. This notice was also posted in the administration offices of the Board of Education, and all district schools.

#### **APPROVAL OF MINUTES**

Mr. Pituch moved, seconded by Mrs. Rickelmann, it is recommended by the Superintendent of Schools that the Board of Education approve the minutes from the April 15 & May 6, 2013 meetings.

Aprr Minutes  
4/15 & 5/6/13

ROLL CAL VOTE: All voted yes, with the exception of Mr. Moeller who abstained from voting on the minutes of May 6, 2013.

#### **CORRESPONDENCE**

- May 7, 2013 – E-Mail, legal ad to the Suburban Trends regarding summer projects in district.
- May 7, 2013 – E-Mail, legal ad to the Star Ledger regarding summer projects in district.
- May 13, 2013 – E-mail from Chief Borell regarding update on radio system

Mr. Caraballo recommended that the Borough install a generator to service the emergency radio system at the MBD School.

#### **PUBLIC DISCUSSION**

(Discussion limited to thirty (30) minutes on agenda items only.)

Mr. Pituch moved, seconded by Mrs. Rickelmann that the Board opens it meeting for public discussion.

Open Public  
Discussion

VOICE VOTE: All were in favor

Hearing no public discussion, Mr. Pituch moved, seconded by Mr. Moeller that the Board closes its meeting for public discussion.

Close Public  
Discussion

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VOICE VOTE: All were in favor

### **PRESIDENT'S REPORT**

Mrs. Grecco congratulated Mrs. Lehman and Mrs. Saltzman for wonderful Spring Concert and Art Show.

Mrs. Grecco wished the eighth grade students a great trip to Gettysburg, the Amish Country and Philadelphia.

Additionally, Mrs. Grecco stated the MBD School will be conducting a Nacho's and Number event on Wednesday evening.

Mrs. Grecco also congratulated Mr. DiLorenzo and Mrs. Duffy for a wonderful Career Day.

### **SUPERINTENDENT'S REPORT**

Mr. Buglione introduced Mrs. Pelcher who announced those staff members who achieved perfect and near perfect attendance.

Mrs. Pelcher presented Respect and Character Awards to selected SRD School.

Mr. Verducci presented an award to Erin Lime for being named as finalist to the Wallenburg Honors Program.

Mr. Buglione reported that since his last report, there have been two report cases of HIB. Upon investigation, both incidents were determined not to be incidents of HIB.

The following monthly reports were enclosed in all board packets:

- Security Drills
- Enrollments
- Walter T. Bergen School
- Samuel R. Donald School
- Special Services

### **SCHOOL BUSINESS ADMINISTRATOR'S REPORT**

Mr. Hagl informed the public that the following projects were advertised in The Suburban Trends and Star-Ledger, on Sunday, May 12, 2013 and Tuesday, May 14, 2013, respectively.

CONTRACT NO. 43 – FLAT ROOF REPLACEMENT AT WALTER T. BERGEN SCHOOL  
STATE PROJECT #0420-050-13-5000

CONTRACT NO. 44 – LOCKER REPLACEMENT AT WALTER T. BERGEN SCHOOL  
STATE PROJECT #0420-050-13-1000

CONTRACT NO. 46 – NEW VINYL FLOOR TILE AT SAMUEL R. DONALD SCHOOL

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STATE PROJECT #0420-030-13-5000

All bids shall be presented to the Bloomingdale Board of Education by the bidders or their agents on Wednesday, June 12, 2013 in the Board Office of the Bloomingdale Board of Education, 225 Glenwild Avenue, Bloomingdale, New Jersey 07403 at the following times:

Contract #43 at 10:30 a.m.

Contract #44 at 11:00 a.m.

Contract #46 at 11:30 a.m.

All bids shall be publicly opened and read aloud at that time. Proposed forms of contract documents, including plans and specifications can be reviewed at the office of the Board of Education. Bidders need not be present at the time of the opening of bids.

A Pre-Bid Conference for the purpose of considering questions posed by all Bidders will be held on Wednesday, May 29, 2013 at the following times:

Contract #46 at 3:30 p.m. at Samuel R. Donald School, 29 Captolene Avenue, Bloomingdale, NJ

Contract #44 at 4:15 p.m. at Walter T. Bergen School, 225 Glenwild Avenue, Bloomingdale, NJ

Contract #43 at 5:00 p.m. Walter T. Bergen School, 225 Glenwild Avenue, Bloomingdale, NJ.

Commencing on Wednesday, May 15, 2013, bid documents must be obtained directly from:

Ace Reprographics

[www.acereprographics.com](http://www.acereprographics.com)

74 East 30<sup>th</sup> Street

Paterson, NJ 07514

Telephone #973-684-5945

Fax #973-684-2775

Projects should be ordered online from the Ace Plan Center

<http://planroom.acereprographic.com/pnonline>

Project Password: 219543

Additionally, Mr. Hagl informed the public that nominating petitions for candidacy on the Bloomingdale Board of Education can be obtained at the following website: [www.nj-passaiccounty.civicplus.com](http://www.nj-passaiccounty.civicplus.com).

Filing deadline is June 4, 2013 at 4:00 PM.

Nominating petitions must be sent or delivered to:

Kristin M. Corrado, Esq., Passaic County Clerk

Passaic County Clerk's Office

401 Grand Street, Room 130

Paterson, New Jersey 07524

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**COMMITTEE ON BLOOMINGDALE AND BUTLER BOARDS OF EDUCATION**

Mr. Bross stated that the Butler Board of Education is meeting this evening.

**COMMITTEE ON CURRICULUM, INSTRUCTION AND TECHNOLOGY**

Mr. Bross moved, seconded by Mr. Pituch that the Board blocks the following motions:

It is recommended by the Superintendent of Schools that the Board of Education approve a contract between the Bloomingdale Board of Education and Bayada Nurses, Inc., 90 Main Street, Suite 202, Hackensack, NJ 07601, to provide substitute RN services at \$50/hour (same rate as last contract), during the period of July 1, 2013 through June 30, 2014.

Appr Bayada  
2013-2014

It is recommended by the Superintendent of Schools that the Board of Education approve a contract between the Bloomingdale Board of Education and Bayada Home Health Care, Inc., 90 Main Street, Suite 202, Hackensack, NJ 07601, to provide an LPN to care for student #C1151 while attending the Children’s Therapy Center. The period of service shall be from July 1, 2013 through June 30, 2014, at a rate of \$45 per hour (same rate as last contract).

Appr Bayada  
LPN for  
#C1151  
Children’s  
Therapy  
2013/2014

It is recommended by the Superintendent of Schools that the Board of Education approve the individual staff member to attend the following workshop:

Appr Staff  
Workshops

Staff Member	Workshop	Date	Amount
Frank Verducci	FEA Preparing for Evaluations	July 30 & Aug. 1, 2013	\$280.00
	Monroe Township		\$61.26
	Mileage Tolls		\$3.50

It is recommended by the Superintendent of Schools that the Board of Education approve Bergen County Special Services ETTC of Rochelle Park, NJ to provide assistive technology training for student # K1132 and staff at the Walter T. Bergen School on May 29, 2013 not to exceed 10 hours at \$138/hour for a total of \$1,380.

Appr Bergen  
 Cty Sp Serv  
 #K1132  
 Tech Training

It is recommended by the Superintendent of Schools that the board of education approve a contract with the Danielson Group, LLC for consultant services on September, 3, 2013 dealing with *Effective Practice and the Frameworks for Teaching*, at a cost of \$3,000 to be shared among the Bloomingdale, Butler and Riverdale school districts (Bloomingdale \$1,053, Butler - \$1,579, Riverdale - \$368).

Appr  
Danielson  
Group 9/3/13

It is recommended by the Superintendent of Schools that the board of education approve the stipend job description for “Eighth Grade Trip Advisor”, position control number – 8041.

Appr 8<sup>th</sup> Gr  
Trip Advisor  
Job Desc

It is recommended by the Superintendent of Schools that the board of education approve the revised stipend job description for “Eighth Grade Class Advisor”, position control number – 8040.

Appr 8<sup>th</sup> Gr  
Class Advisor  
Job Desc

It is recommended by the Superintendent of Schools that the board of education approve the stipend job description for “Cross Country Coach”, position control number – 8240.

Appr Cross  
Country Job  
Desc

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It is recommended by the Superintendent of Schools that the board of education approve Kelly McMullen to provide vision therapy for the Extended School Year for students M1242 and M1243 for 2 hours per week (one hour per student) for 5 weeks at a rate of \$120 per hour. Total cost for both students, not to exceed \$1200.

Appr K  
McMullen  
Vision Ther  
M1242 &  
M1243 ESY

It is recommended by the Superintendent of Schools that the Board of Education approve the attached list of Regular and Special Education Out of District Placements as of May 20, 2013.

Appr OOD  
as of 5/20/13

It is recommended by the Superintendent of Schools that the Board of Education approve Kelley Higgins Nelson to provide Sign Language interpreter service at the Butler High School National Honor Society induction on May 23, 2013. The cost of the service shall be \$165.

Appr K Higgins  
Nelson Sign  
Lang Serv at  
BHS NHS  
Induction

That the Board approves a memorandum of understanding between the Bloomingdale Board of Education and the Center for Family Resource, 12 Morris Road, Ringwood, NJ establishing guidelines for the mandated Head Start Program.

Appr Ctr for  
Fam Res Est  
Guidelines  
Head Start Prog

ROLL CALL VOTE: All voted yes, with the exception of Mr. Moeller who abstained from voting on motions motion number nine.

#### **COMMITTEE ON FINANCE, PHYSICAL PLANT AND COMMUNITY RELATIONS**

Mr. Moeller moved, seconded by Mr. Pituch, it is recommended by the Superintendent of Schools that the Board of Education approve the payment of bills in the amount of \$858,886.02.

Appr Bill  
Payment

ROLL CALL VOTE: All voted yes

Mr. Moeller moved, seconded by Mr. Pituch that the Board blocks the following motions:

It is recommended by the Superintendent of Schools that the Board of Education approve the attached list of line item transfers effective April 2013.

Appr Line Item  
Trans 4/2013

It is recommended by the Superintendent of Schools that the Board of Education approve the Board Secretary's Report (A-148) for the month of April 2013.

Appr Bd Sec  
Rpt A148  
4/2013

It is recommended by the Superintendent of Schools that the Board of Education certify that for a period from July 1, 2012 through April 30, 2013, after a review of the Secretary's Monthly (A-148) report appropriations section, and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Cert Suff Fund  
Sec Rpt A148  
4/2013

It is recommended by the Superintendent of Schools that the Board of Education approve the Treasurer of School Monies report (A-149) for the month of April 2013.

Appr Treas  
Sch A149  
4/2013

It is recommended by the Superintendent of Schools that the Board of Education certify for the period from July 1, 2012 through April 30, 2013, after review of the Treasurer's Monthly report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major

Cert Suff Fund  
Treas Sch  
A149 Rpt

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account or fund has been over-expended in accordance with N.J.A.C. 6A:23.2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4/2013

ROLL CALL VOTE: All voted yes

**COMMITTEE ON PERSONNEL, POLICY AND COMMUNITY RELATIONS**

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the NJ Department of Education, Chapter 116, PL186 Provisional Employment - pending criminal history check.

Mrs. Marcus stated that the Curriculum Committee met this morning to discuss the revisions to the High Honor Roll Regulation and Professional Development.

Mrs. Rickelmann moved, seconded by Mr. Pituch that the Board blocks the following motions:

Appr 1<sup>st</sup> Read  
Reg #R5440

It is recommended by the Superintendent of Schools that the Board of Education approve the first reading of the following revised regulation:

- Regulation #R5440 – Honoring Pupil Achievement

It is recommended by the Superintendent of Schools that the Board of Education approve Rebecca Calvi as an elementary teacher in the Samuel R. Donald School for the 2013-2014 school year at BA, Step 1, \$53,605 in accordance with the Bloomingdale Education Association contract.

Appr R Calvi  
SRD BA St 1  
13/14

It is recommended by the Superintendent of Schools that the Board of Education approve Jeanne Pelcher as Acting School Principal at the Samuel R Donald School for the period of September 1, 2013 to December 31, 2013. Mrs. Pelcher shall be provided a stipend of \$100.00 per day above her regular salary and for up to 20 additional work days between July 1, 2013 and August 30, 2013 as needed, at the same rate of pay.

Appr J Pelcher  
Acting SRD  
Principal  
9/1-12/31/13

It is recommended by the Superintendent of Schools that the Board of Education re-appoint Courtney Shimmel as a long term substitute resource center replacement program teacher at the Samuel R Donald School for the period of September 1, 2013 to December 31, 2013, at BA, Step 1 per diem of the Bloomingdale Education Association contract.

Appr C  
Shimmel LT  
Sub Res Ctr  
SRD BA St 1  
9/1-12/31/13

It is recommended by the Superintendent of Schools that the Board of Education approve the following teachers to participate in the "Summer Curriculum Planning". Stipend will be \$410 per teacher. (Hrs. 9:00 AM -12:00 PM & 1:00 PM – 3:00 PM, \$41/hr x 5 hrs per day x 2 days)

Appr Summer  
Curriculum  
Planning  
Stipends

Date(s)	Grade Levels	Staff
July 3 & 8, 2013	K & 1 <sup>st</sup>	Deborah Jordan (K) Jeanne Grieshaber (1)
July 12 & 15, 2013	2 & 3	Michelle Montena (2) Kelly Struble (2) Jessica Obsuth (3) Rebecca Calvi (3) [7/15/13 only]

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July 16 & 17	4 & 5	Renee Giordano (4) Keri Natoli (4) Kerridyn Trusheim (5) Jillian Engelhardt (5)
July 18 & 19	6, 7 & 8	Cassandra Harvey (7) Linda Reese (8) Christine Fleyzor (6-8)

Appr H Howe-  
Richards Sub  
2012-2013

It is recommended by the Superintendent of Schools that the Board of Education approve Hyson Howe-Richards as a substitute teacher for the 2012-2013 school year.

Mr. Caraballo questioned what will be effective date change of Regulation #R5440 – Honoring Pupil Achievement.

Mr. Buglione responded that the revised Policy will be implemented starting September.

ROLL CALL VOTE: All voted yes

Mr. Buglione introduced Mrs. Reese who discussed the grading policy and the continuation of the High Honor Recognition Program.

#### **AD HOC COMMITTEE**

#### **FACILITIES SUB-COMMITTEE**

Mr. Bross reported that the Sub-Committees have begun to meet. Mr. Pituch reported that there will be a meeting with Butler Board of Education representatives in June.

#### **REPRESENTATIVE/LIAISON**

Legislative Liaison – (formerly D. DiLorenzo)

- No Report

Butler Board – S. Bross

- No Report

Mayor and Council – M. Moeller

- Mr. Moeller reported that the Mayor & Council will be meeting tomorrow evening.

New Jersey School Boards – L. Grecco

- No Report

Office of Emergency Management – G. Hagl

- No Report

Passaic County School Boards – C. Caraballo, M. Rickelmann

- No Report

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Planning Board – R. Bloodgood

- Mr. Bloodgood reported that there are no applications that effect the school district.

PTA – L. Grecco

- Mrs. Grecco reported that the Tricky Tray raised \$20,000. Additionally, she thanked all persons who volunteered for this event.
- Additionally, she reported that the Family Fun Picnic will be held on June 2, 2013, and the next meeting of the PTA will be held on June 5, 2013.

Recreation – C. Caraballo

- No Report

Senior Citizens – M. Rickelmann

- No Report

Drug Alliance – L. Grecco

- No Report

### **OLD BUSINESS**

Mr. Moeller reported that a flyer will be distributed in Butler for Camp Invention.

Mr. Buglione stated that the targeted enrollment for this summer program is 30 students.

Mrs. Grecco suggested doing a Swift Reach call to notify parents.

### **NEW BUSINESS**

### **PUBLIC DISCUSSION**

Mr. Pituch moved, seconded by Mr. Bloodgood that the Board open its meeting for public discussion.

Open Public Discussion

VOICE VOTE: All were in favor

Mr. Verducci reported on the following items:

- The Girl Scouts will be conducting a ribbon cutting ceremony on Thursday at 3:30 pm, for the garden and bird feeder project at the WTB School.
- The Bloomingdale Food Drive will be held this week.
- The Career Day was held at the WTB on Monday, May 20, 2013 was a success and thanked all participants. He especially thanked Mrs. Reese for her resume writing workshop, Mrs. Duffy and Mr. DiLorenzo for organizing the program.
- Field Day at the WTB School will be held on Wednesday, May 28, 2013.

Hearing no further public discussion, Mr. Pituch moved, seconded by Mr. Caraballo that the Board close its meeting for public discussion.

Close Public Discussion



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VOICE VOTE: All were in favor

**EXECUTIVE SESSION**

Mrs. Rickelmann moved, seconded by Mr. Pituch, it is recommended by the Superintendent of Schools that the Board of Education go into Executive Session to discuss the evaluation of the Superintendent, vendor and employee negotiations. The results of the meeting will be released when the reason for nondisclosure no longer exists. Action will not be taken during the closed session.

Exec  
Session

VOICE VOTE: All voted yes

The closed Executive session commenced at 7:35 p.m.

Upon reconvening at 8:16 p.m, Mr. Moeller moved, seconded by Mr. Pituch the following motion:

It is recommended by the Superintendent of Schools that the Board of Education approve the following resolution:

**RESOLUTION APPOINTING A BROKER OF RECORD TO REPRESENT THE BLOOMINGDALE BOARD OF EDUCATION IN MATTERS RELATED TO HEALTH INSURANCE BENEFITS**

Appr Broker  
Of Record  
Health Ins  
2013-2014

**WHEREAS**, the BLOOMINGDALE BOARD OF EDUCATION (“Board”) desires to appoint a broker of record to represent the Board in matters relating to employee health, prescription and dental benefits and;

**WHEREAS**, Brown and Brown Benefit Advisors (“Consultant”) has offered to provide broker of record services relating to employee health and dental benefits and;

**WHEREAS**, the Consultant has requested competitive quotes from various insurance underwriters for our district’s medical, prescription, and dental plans, and;

**WHEREAS**, the Consultant has negotiated employee medical benefits with Oxford that provides equal or improved as those previously existing under the same program and;

**WHEREAS**, the Consultant has negotiated employee prescription benefits with Bollinger that provides equal or improved as previously existing under the same program and;

**WHEREAS**, the Consultant has negotiated employee dental benefits with Horizon that provides equal or improved as those previously existing under the same program and;

**WHEREAS**, the Board desires to maintain its employee medical benefits coverage with Oxford for the period commencing July 1, 2013 through June 30, 2014 (at a 10.2 percent premium increase) and;

**WHEREAS**, the Board desires to maintain/change its prescription drug coverage with Bollinger for the period of July 1, 2013 through June 30, 2014 (at an 8 percent premium decrease) and;

**WHEREAS**, the Board desired to continue its dental benefits with Horizon for the period July 1, 2013 through June 30, 2014 (at a 0 percent premium increase) and;

**THEREFORE BE IT RESOLVED**, that the Board appoint Brown & Brown Benefit Advisors, as the

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Board's broker of record for the period of July 1, 2013 through June 30, 2014 for matters relating to employee medical, prescription and dental benefits.

ROLL CALL VOTE: All voted yes

**ADJOURNMENT**

Mr. Pituch moved, seconded by Mrs. Rickelmann, that the Board adjourns its meeting at 8:17 p.m.

Mtg.  
Adjournment

VOICE VOTE: All were in favor

Respectfully submitted,

George Hagl  
Business Administrator/Board Secretary