

**BLOOMINGDALE BOARD OF EDUCATION
REGULAR MEETING AGENDA**
Walter T. Bergen School Library
225 Glenwild Avenue
Bloomingtondale, New Jersey 07403
December 17, 2019
7:00 P.M.

- I. **CALL TO ORDER** – Board President
- II. **OPENING PUBLIC MEETINGS ACT STATEMENT** – Board President

In accordance with the requirements of the Open Public Meetings Act, Chapter 231, P.L. 1975, public notice of this meeting has been sent to the Star Ledger, Suburban Trends, all Board Members, all district schools, Bloomingtondale Borough Hall, and Clerk of Borough of Bloomingtondale; and posted in the Administration Office of the Board of Education.

Copies of agendas are available in the Board of Education office and are posted on the Bloomingtondale School District website – www.bloomingtondaleschools.org

- III. **ROLL CALL** – Board Secretary

Mr. Bloodgood	Mr. Caraballo	Mr. Ermilio	Mrs. Grecco	
Mr. Jacobs	Mr. Kroncke	Mrs. Marcus	Mr. Moeller	Mr. Schalago

- IV. **SALUTE TO FLAG/PLEDGE OF ALLIGIANCE**

- V. **ADOPTION OF MINUTES**

BE IT RESOLVED, the Board hereby approves the following minutes:

- November 26, 2019 Regular Meeting Minutes
- November 26, 2019 Executive Session Minutes

Motion - Moved by _____ Seconded by _____
Roll call

- VI. **CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION**

- VII. **PUBLIC COMMENT ON AGENDA ITEMS ONLY**

Presiding Officer Opens the Hearing of Citizens

Please state your name and address for the record. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to three (3) minutes. These discussions are limited to thirty (30) minutes and should address agenda items only. After the board completes the business portion of the meeting, there will be a second public comment section where anyone wishing to speak, on any topic, will be given the opportunity to do so.

Presiding Officer Closes the Hearing of Citizens

VIII. REPORTS / PRESENTATIONS TO THE BOARD

A. Board President’s Report – Mrs. Lauren Grecco

- Superintendent Search Process with Kathy Helewa, NJSBA

B. Superintendent’s Report – Frank Verducci, Acting Superintendent

- Enrollment Report
- WTB Houses of Character Presentation

C. Business Administrator’s Report – Eulalia Gillis, Interim SBA/Secretary

- 2018-19 Audit Presentation by auditing firm of Nisivoccia LLP, CPAs

IX. COMMITTEE REPORTS

A. COMMITTEE ON BLOOMINGDALE AND BUTLER BOARDS OF EDUCATION (M. Moeller and L. Grecco)

B. COMMITTEE ON CURRICULUM, INSTRUCTION AND TECHNOLOGY (J. Jacobs, Chairperson, T. Kroncke, L. Grecco and J. Schalago)

B1. Upon the recommendation of the Superintendent, the Board of Education approves the following Fire and Security Drills for the month of November 2019:

Monthly Fire, Security & Bus Drills November 2019		
School	Date/Time	Type of Drill
Martha B. Day	11/22/19 – 9:19 a.m. 11/26/19 – 10:15 a.m.	Fire Evacuation
Samuel R. Donald	11/26/19 – 10:35 a.m. 11/26/19 – 9:45 a.m.	Fire Lockdown
Walter T. Bergen	11/04/19 –2:05 p.m. 11/11/19 –1:18 p.m.	Fire Non-Fire Evacuation

B2. Upon the recommendation of the Superintendent, the Board of Education **accepts** the following Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of November 24, 2019 through December 14, 2019 pursuant to N.J.S.A. 18A:37-1 et seq.

➤ None

And that the Board **affirms** the determination made by the Superintendent regarding HIB Investigations reported by the Superintendent at the Board's November 26, 2019 meeting which encompasses all HIB findings from October 26, 2019 through November 23, 2019.

B3. WHEREAS, In accordance with the State of New Jersey School District Accountability Act (A-5) and the Bloomingdale Public School's Policy 6471 – School District Travel, travel by school district employees and Board of Education members must be approved in advance; now

THEREFORE, BE IT RESOLVED, Upon the recommendation of the Superintendent, the Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable.

Name	Workshop	Date	Expenses
Corinne, DeKeukelaere	NJECC	11/27/2019	\$125.00
	Mileage		\$8.99
	Total		\$133.99
Gwen Kaulfers- Pra	Bureau of Education & Research	01/15/19	\$279.00
	Mileage		\$12.18
	Total		\$291.18
Rachel Millward	PESI	1/30/2020	\$219.99
	Mileage		\$14.35
	Total		\$234.34

B4. Upon the recommendation of the Superintendent of Schools, the Board of Education approves, the following enrichment classes for Winter 2020 at the Martha B. Day, starting the week of January 7, 2020 and ending the week of February 5, 2020.

Class	Description	Grades/Max	Teacher/s	Day	Cost	Supplies
Basketball	Practice basketball skills, rules & sportmanships.	K-1 / 20	M. Vickers	Tues	\$35	
Gym Class Favorites	Stay healthy and fit by learning & playing favorite PE games.	K-1 /20	M. Vickers	Fri	\$35	
Skate into Spanish	Skate in Spanish this winter with games, activities & stories.	K-1 /15	E. Talerico	Fri	\$35	
Adventures in Storyland	Read old and new favorite stories to reenact scenes.	K-1 /15	E. Talerico	Wed	\$35	\$5=\$40.00
Let's Get Crafty	Painting, drawing, paper crafts & various other mediums will be explored.	K-1 / 15	E. Talerico	Thurs	\$35	\$5=\$40.00
Math Madness	Work with partners and in groups to play math games & practice math skills.	1/20	L. Biello	Tues	\$35	
Down to the XYZ - eXercise, Yoga, Zumba	Have fun with friends doing eXercise, Yoga, & Zumba.	K-1/20	K.Salus and E.Tversland	Wed	\$35	

Motion - Moved by _____ Seconded by _____
Roll call

**C. COMMITTEE ON FINANCE, PHYSICAL PLANT AND TRANSPORTATION
(M. Moeller, Chairperson, R. Bloodgood, K. Ermilio and L. Grecco)**

C1. WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Bloomingdale Board of Education to certify that no budgetary line item account has been over-expended and that sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Bloomingdale Board of Education receive and accept the monthly financial statements, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending October 31, 2019, are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, Upon the recommendation of the Superintendent, the Bloomingdale Board of Education acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending October 31, 2019.

BE IT FURTHER RESOLVED, Upon the recommendation of the Superintendent, the Board Secretary and the Bloomingdale Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

C2. WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated between November 26, 2019 and December 16, 2019 the bill list dated December 17, 2019 is being presented to the board with the recommendation that they be ratified and paid retrospectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, Upon the recommendation of the Superintendent, the Board of Education approves the list of bills for payment in the grand sum of \$1,557,167.95

Payroll 11/27/19	\$316,805.92
Food Service Account	\$22,013.03
General Account 12/17/19	\$1,047,231.93
General Account Ratification	\$171,117.07
TOTAL	\$1,557,167.95

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, Upon the recommendation of the Superintendent, the Bloomingdale Board of Education authorizes the School Business Administrator/Board Secretary to pay bills if it is determined that a need arises prior to the next board meeting, having said bills ratified at the next regularly scheduled board meeting.

- C3. WHEREAS**, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, upon the recommendation of the superintendent, that the Bloomingdale Board of Education ratifies and approves the transfers in the reports “Transfers Before/After” for the period of October 1, 2019 to October 31, 2019, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district administrators; and

BE IT FURTHER RESOLVED, Upon the recommendation of the Superintendent, this resolution shall take effect immediately, and the Bloomingdale Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Bloomingdale Board of Education with regards to exercising the intent of this resolution.

- C4.** Upon the recommendation of the Superintendent, the Board of Education approves the 2019-2020 Annual Facilities Checklist Indicator 7.6 (N.J.A.C. 6A:16-7.6).

C5. Upon the recommendation of the Superintendent, the Board of Education approves the Comprehensive Annual Financial Report as prepared by Nisivoccia LLP for the 2018-2019 school year through June 30, 2019.

C6. Upon the recommendation of the Superintendent, the Board of Education approves the Corrective Action Plan for the 2018-2019 Comprehensive Annual Financial Report and Management Report.

C7. Upon the recommendation of the Superintendent, the Board of Education approves the following Electronic Banking (“eBanking”) resolution establishing authority to apply and execute agreements for ACH Origination Services only:

RESOLVED, that the Bloomingdale Board of Education shall from time to time enter into such agreement with Lakeland Bank as any person(s) names below deems appropriate to facilitate Electronic Banking services for the management of cash resources.

Lauren Grecco, President or in the absence
Robert Bloodgood, Vice-President
Mrs. Eulalia Gillis, Interim Business Administrator/Board Secretary
Sherry Gallagher, Treasurer

C8. Upon the recommendation of the Superintendent, the Board of Education authorizes the Interim Business Administrator/Board Secretary Mrs. Eulalia Gillis to advertise for bids, when legally necessary, for supplies, equipment and/or services for the 2019/2020 school year, and to authorize entering into agreements through the New Jersey Cooperative Purchasing Program, Northern Region Educational Services Commission, Morris County Educational Services Commission, Lakeland Regional High School (Transportation Agency), Passaic County Bids, Educational Services Commission of New Jersey and/or Educational Data Services, when in the best interest of the Bloomingdale Public Schools.

C9. WHEREAS, 18A:18A-1, et seq., provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter; and

WHEREAS, 18A:18A-3 provides that contracts awarded by the Qualified Purchasing Agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$40,000) may be awarded by the Qualified Purchasing Agent without advertising for bids when so authorized by board resolution; and

WHEREAS, 18A:18A-37 provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$6,000) may be awarded by the Qualified Purchasing Agent without soliciting competitive quotations if so authorized by board resolution;

NOW, THEREFORE, BE IT RESOLVED, that the Bloomingdale Board of Education pursuant to the statutes cited above hereby appoints the Interim School Business Administrator/Board Secretary Eulalia Gillis as its duly authorized Qualified Purchasing Agent and she is duly assigned the authority, responsibility and accountability for the purchasing activity of the Bloomingdale Board of Education; and

BE IT FURTHER RESOLVED, that the Interim School Business Administrator/Board Secretary Eulalia Gillis is hereby authorized to award contracts on behalf of the Bloomingdale Board of Education that are in the aggregate less than 15% of the bid threshold (currently \$6,000), without soliciting competitive quotations; and

BE IT FURTHER RESOLVED, that the Interim School Business Administrator/Board Secretary Eulalia Gillis is hereby authorized to seek competitive quotations, when applicable and practicable, and award contracts which in the aggregate exceed 15% of the bid threshold (currently \$6,000), but less than the bid threshold at \$40,000.00; and

BE IT FURTHER RESOLVED, that this Resolution shall be effective immediately and to continue to the next organization meeting of the Board.

C10. Upon the recommendation of the Superintendent, the Board of Education approves an amendment to the contract dated July 1, 2019 through June 30, 2020 with Summit Management Solutions, LLC to decrease the in-district Facilities Management personnel beginning January 1, 2020 to four hours per day, five days per week for a total of 20 hours per week. The resulting reduction will reduce the annual amount payable for Facilities Management to \$105,000 from the original contract amount of \$140,000.

C11. Upon the recommendation of the Superintendent, the Board of Education approves the following tuition contracts for the 2019-2020 Regular and Extended School Year.

Student(s)	School	Description	Total Cost
#2600046	Bayada Home Health Care, Inc.	Regular and ESY Tuition	\$72,325.00
		Grand Total	\$72,325.00

#95662	Chancellor Academy	Regular School Year Tuition	\$49,014.00
		Grand Total	\$49,014.00
#2100035	Garden Academy	Regular School Year Tuition	\$107,820.00
		ESY Tuition	\$17,970.00
		Grand Total	\$125,790.00
#2100034	Garden Academy	Regular School Year Tuition	\$107,820.00
		ESY Tuition	\$17,970.00
		Grand Total	\$125,790.00
#2300221	Mountain Lakes	Regular School Year Tuition	\$69,000.00
		ESY Tuition	\$6,900.00
		Grand Total	\$75,900.00
#2400443	Sage Day	ESY Tuition	\$3,440.00
		Grand Total	\$3,440.00
#1600126	Mountain Lakes	Regular School Year Tuition	\$69,000.00
		Grand Total	\$69,000.00
#2000220	Wayne Public School	Regular School Year Tuition	\$44,272.06
		Grand Total	\$44,272.06

Motion - Moved by _____ Seconded by _____
 Roll call

**D. COMMITTEE ON PERSONNEL, POLICY, AND COMMUNITY RELATIONS
 (R, Bloodgood Chairperson, C. Caraballo, L. Grecco, C. Marcus)**

D1. Upon the recommendation of the Superintendent, the Board of Education approves Frank Verducci to continue to be Acting Superintendent, subject to Commissioner approval if necessary as per N.J.A.C. 6A:9B-13.1, for the ninety (90) days effective December 23, 2019 through March 22, 2020 unless the Superintendent position is filled sooner by a permanent appointment.

- D2.** Upon the recommendation of the Superintendent, the Board of Education approves additional compensation as salary differential to Frank Verducci to continue to be Acting Superintendent for the ninety (90) days effective December 23, 2019 through March 22, 2020 unless the Superintendent position is filled sooner by a permanent appointment at the per diem rate of \$180.00, retroactive to November 27, 2019.
- D3.** Upon the recommendation of the Superintendent, the Board of Education approves additional stipend compensation to the WTB Teacher-In-Charge, Rachel Millward, in the amount of \$50 per diem effective December 18, 2019 until March 22, 2020 at a cost not to exceed \$2,850 (fifty-seven days x \$50). This additional stipend amount is not part of the Collective Bargaining Agreement dated July 1, 2019 through June 30, 2022 between the Bloomingdale Board of Education and Bloomingdale Education Association and will expire on June 30, 2020.
- D4.** Upon the recommendation of the Superintendent, the Board of Education approves Kerridyn Trusheim as Acting Anti-Bullying Coordinator effective December 23, 2019 through March 22, 2020 compensated at the prorated BAA negotiated stipend amount of \$2,000, not to exceed \$500.
- D5.** Upon the recommendation of the Superintendent of Schools, that the Board of Education approves Dr. Joseph Petrosino, Interim Director of Special Services, to work up to five (5) days per week effective January 2, 2020 until June 30, 2020 at the per diem rate of \$500, with no additional benefits.
- D6.** Upon the recommendation of the Superintendent, the Board of Education accept the resignation of Maureen Jacobs as Yearbook Advisor effective November 30, 2019 and appoint Jillian Gray as Advisor effective December 1, 2019 until June 30, 2020. Mrs. Jacobs will be paid a stipend of \$989 and Mrs. Gray will be paid a stipend of \$2,309 (total not to exceed \$3,298) as outlined in the collective bargaining agreement dated July 1, 2019 through June 30, 2022 between the Bloomingdale Board of Education and the Bloomingdale Education Association.
- D7.** Upon the recommendation of the Superintendent, the Board of Education accept retroactive transfer of Elizabeth Miller to the multiply disabled classroom at Martha B. Day School effective December 9, 2019 as a Classroom Aide with ABA training. Her new hourly rate of pay will be \$24.90.
- D8.** Upon the recommendation of the Superintendent, the Board of Education accept the resignation of Jennifer Voli as SEMI Coordinator. She will be compensated for her work as SEMI coordinator from September 1, 2019 through December 31, 2019 in the amount of \$1,480.00.

- D9.** Upon the recommendation of the Superintendent, the Board of Education approves the retroactive transfer of Suzanne Osborne effective December 9, 2019, as Certified Classroom/Cafeteria Aide at Martha B. Day School. Ms. Osborne's hourly rate of pay is \$16.95, and her hours will be from 8:00 a.m. to 1:55 p.m. daily, 5 days per week, not to exceed 29.6 hours.
- D10.** Upon the recommendation of the Superintendent of Schools, the Board of Education approves, Krista Barile as nurse for the afterschool enrichment classes at Martha B. Day School from Tuesday, January 7, 2020 to Friday, February 7, 2020 not to exceed twenty (20) hours.
- D11.** It is recommended by the Superintendent of Schools that the Bloomingdale Board of Education approves the request of Natasha Knece for a maternity leave beginning March 16, 2020. Ms. Knece will be utilizing allowed accumulated sick days and an unpaid maternity and family leave with an anticipated return date of May 26, 2020.
- D12.** Upon the recommendation of the Superintendent, the Board of Education approves Wendy Manges as a substitute aide for student #94850, when the district assigned 1:1 aide is absent, provided that the 1:1 aide notifies the Interim Director of Special Services in writing at least forty-eight (48) hours in advance of her absence. The time period covered for this substitute service is based on the County College of Morris Academic calendar for remaining fall 2019 semester ending December 18, 2019 and spring 2020 calendar for the period of January 22, 2020-May 12, 2020. Compensation to be paid at the district rate of \$95.00 per day with no additional benefits. **Note:** No services for an aide are needed during the college spring break of March 16-21, 2020. Final approval is contingent upon successful completion of a criminal background check.
- D13.** Upon the recommendation of the Superintendent, the Board of Education approves Michael Gillin as a non-tenured full-time custodian effective January 2, 2020 through June 30, 2020. Annualized salary is \$37,440 (pro-rated) based upon a work schedule of eight (8) hours per day, 5 days per week, at a rate of \$18.00 per hour, pending clearance of a criminal history background check.
- D14.** Upon recommendation of the Superintendent, the Board of Education approves Samantha Allison, a Junior at Caldwell College to do her student observation hours at the Bloomingdale School District from January 21, 2020 to May 8, 2020. Observation hours will be approximately sixty five (65) hours over the course of the semester. This is the equivalent of three (3) days per week. Dr. Petrosino will serve as field supervisor for no additional compensation. Final approval will be contingent pending clearance of a criminal history background check. Ms. Allison will not receive any compensation for her observation hours at the Bloomingdale School District.

D15. Upon the recommendation of the Superintendent, the Board of Education approves the second reading of the following policies and regulations:

- Policy/Regulation 2340 Field Trips
- Policy 2363 Student Use of Privately Owned Technology
- Policy 5410 Promotion and Retention
- Policy/Regulation 5533 Student Smoking/Vaping
- Policy 7434 Smoking/Vaping in School Buildings and on School Grounds
- Regulation 7510 Use of School Facilities

Motion - Moved by _____ Seconded by _____
Roll call

X. REPRESENTATIVE/LIAISON

Legislative Liaison – D. DiLorenzo
Butler Board – M. Moeller/L. Grecco, Alt.
Mayor and Council – M. Moeller
New Jersey School Boards - L. Grecco
Office of Emergency Management – Open
Passaic County School Boards – C. Caraballo, Open
Planning Board – R. Bloodgood
PTA – L. Grecco
Recreation – J. Schalago
Senior Citizens – Open
Drug Alliance – L. Grecco

XI. OLD BUSINESS

XII. NEW BUSINESS

XIII. SECOND PUBLIC COMMENT

Presiding Officer Opens the Hearing of Citizens:

Please state your name and address for the record. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to three (3) minutes.

Presiding Officer Closes the Hearing of Citizens

XIV. ADJOURN TO EXECUTIVE SESSION

In accordance with the provisions of the New Jersey Open Public Meetings Act, it is recommended that the Board move into Executive Session for the purpose of discussing personnel, negotiations, litigation, special education matters, student matters and matters of attorney/client privilege. The Executive Session minutes will not be released until such time as the privilege or confidentiality is no longer applicable. Formal action may or may not be taken.

Motion by_____ Second_____ Time:_____
Voice Vote:

XV. RETURN TO THE REGULAR ORDER OF BUSINESS

Motion by_____ Second_____ Time:_____
Voice Vote:

XVI. FINAL MATTERS TO DISCUSS OR ACT UPON (IF NECESSARY)

XVII. CLOSING STATEMENT

The Bloomingdale Board of Education will have its reorganization meeting on January 7, 2020 at 7:00 p.m. here at the Walter T. Bergen School Library.

XVIII. MOTION TO ADJOURN

Motion - Moved by _____ Seconded by _____
Voice Vote