

**BLOOMINGDALE BOARD OF EDUCATION
REGULAR MEETING AGENDA**
Walter T. Bergen School Library
225 Glenwild Avenue
Bloomingtondale, New Jersey 07403
November 26, 2019
7:00 P.M.

- I. **CALL TO ORDER** – Board President
- II. **OPENING PUBLIC MEETINGS ACT STATEMENT** – Board President

In accordance with the requirements of the Open Public Meetings Act, Chapter 231, P.L. 1975, public notice of this meeting has been sent to the Star Ledger, Suburban Trends, all Board Members, all district schools, Bloomingtondale Borough Hall, and Clerk of Borough of Bloomingtondale; and posted in the Administration Office of the Board of Education.

Copies of agendas are available in the Board of Education office and are posted on the Bloomingtondale School District website – www.bloomingtondaleschools.org

- III. **ROLL CALL** – Board Secretary

Mr. Bloodgood	Mr. Caraballo	Mr. Ermilio	Mrs. Grecco	
Mr. Jacobs	Mr. Kroncke	Mrs. Marcus	Mr. Moeller	Mr. Schalago

- IV. **SALUTE TO FLAG/PLEDGE OF ALLIGIANCE**

- V. **ADOPTION OF MINUTES**

BE IT RESOLVED, the Board hereby approves the following minutes:

- October 29, 2019 Regular Meeting Minutes
- October 29, 2019 Executive Session Minutes
- November 11, 2019 Regular Meeting Minutes
- November 11, 2019 Executive Session Minutes

Motion - Moved by _____ Seconded by _____
Roll call

- VI. **CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION**

- VII. **PUBLIC COMMENT ON AGENDA ITEMS ONLY**

Presiding Officer Opens the Hearing of Citizens

Please state your name and address for the record. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to three (3) minutes. These discussions are limited to thirty (30) minutes and should address agenda items only. After the board completes the business portion of the meeting, there will be a second public comment section where anyone wishing to speak, on any topic, will be given the opportunity to do so.

Presiding Officer Closes the Hearing of Citizens

VIII. REPORTS / PRESENTATIONS TO THE BOARD

A. Board President’s Report – Mrs. Lauren Grecco

- Kathleen Helewa - NJSBA

B. Superintendent’s Report – Frank Verducci, Acting Superintendent

- Enrollment Report
- WTB Houses of Character Presentation (postponed until December)
- VFW Patriots Pen Essay Contest

C. Business Administrator’s Report – Eulalia Gillis, Interim SBA/Secretary

IX. COMMITTEE REPORTS

A. COMMITTEE ON BLOOMINGDALE AND BUTLER BOARDS OF EDUCATION (M. Moeller and L. Grecco)

B. COMMITTEE ON CURRICULUM, INSTRUCTION AND TECHNOLOGY (J. Jacobs, Chairperson, T. Kroncke, L. Grecco and J. Schalago)

B1. Upon the recommendation of the Superintendent, the Board of Education approve the following Fire and Security Drills for the month of October 2019:

Monthly Fire, Security & Bus Drills October 2019		
School	Date/Time	Type of Drill
Martha B. Day	10/08/19 – 9:40 a.m. 10/28/19 – 9:00 a.m. 10/16/19 - 8:30 a.m.	Fire Lockdown/Outside Threat Bus Drill
Samuel R. Donald	10/10/19 – 10:40 a.m. 10/18/19 – 1:53 p.m. 10/18/19 – 8:35 a.m.	Fire Lockdown Bus Drill
Walter T. Bergen	10/01/2019 – 10:33 a.m. 10/02/19 – 3:00 p.m. 10/08/19 – 8:25 a.m.	Fire Bomb Threat Evacuation Bus Drill

B2. Upon the recommendation of the Superintendent, the Board of Education **accepts** the following Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of October 26, 2019 pursuant to N.J.S.A. 18A:37-1 et seq.

- WTB201901
- WTB201902
- WTB201903

And that the Board **affirms** the determination made by the Superintendent regarding HIB Investigations reported by the Superintendent at the Board's October 29, 2019 meeting which encompasses all HIB findings from September 5, 2019 through October 25, 2019.

B3. Upon the recommendation of the Superintendent of Schools, the Board of Education approve the following new curriculum for the 2019-20 school year:

- Financial Literacy Grades 6-8

B4. Upon the recommendation of the Superintendent, the Board of Education approve the following Walter T. Bergen School fundraiser for the 2019-2020 school year:

Activity	Date/Time	Sponsor	Purpose	Cost
California Pizza Kitchen Willowbrook Mall, Wayne, NJ	12/12/19	Class of 2020 8 th Grade	Class of 2020 Activities	No cost to the Board

B5. WHEREAS: In accordance with the State of New Jersey School District Accountability Act (A-5) and the Bloomingdale Public School's *Policy 6471 – School District Travel*, travel by school district employees and Board of Education members must be approved in advance; now

THEREFORE, BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable.

Name	Workshop	Date	Expenses
Christine Lehman	NJMEA State Music Conference	2/20/20 & 2/21/20	\$170.00
	Mileage		\$96.60
	Total Cost		\$266.60
Christine Lehman	Area Band Directors Meeting and Rehearsal	1/10/20	\$0.00
	Mileage		\$22.82
	Total Cost		\$22.82
Rachel Millward	Distracted and disorganized kids in a Digital Generation	1/30/19	\$219.99
	Mileage		\$14.35
	Total Cost		\$234.34
Janine Citer	Enhancing your School Nurse Practice	12/18/19	\$279.00
	Mileage		\$10.01
	Total Cost		\$289.01

B6. Upon the recommendation of the Superintendent, the Board of Education approve the following tuition contracts for the 2019-2020 Regular and Extended School Year.

Student (s)	School	Description	Total Cost
#2600047	The CTC Academy	Regular School Year Tuition	\$76,723.14
		ESY Tuition	\$8,249.80
		Grand Total	\$84,972.94
#1600070	New Beginnings	Regular School Year Tuition	\$66,042.34
		ESY Tuition	\$10,886.10
		Grand Total	\$76,928.44
#2500458	Partnerships In Education/Inclusive Learning Academy	Regular School Year Tuition	\$60,000.00
		ESY Tuition	\$10,000.00
		Grand Total	\$70,000.00

#2200296	Sage Day	Regular School Year Tuition ESY Tuition Grand Total	\$62,415.00 \$3,440.00 \$65,855.00
#2100264	Sage Day	Regular School Year Tuition ESY Tuition Grand Total	\$62,415.00 \$3,440.00 \$65,855.00
#2100254	Sage Day	Regular School Year Tuition Grand Total	\$62,415.00 \$62,415.00
#2400443	Sage Day	Regular School Year Tuition Grand Total	\$62,415.00 \$62,415.00
#2400454	Terranova Group/ Chapel Hill	Modified tuition 2019 - 2020 School Year (10/16/2019 - 6/19/2019) Grand Total	\$35,907.57 \$35,907.57
#2800870	Windsor Learning Center	Regular School Year Tuition Grand Total	\$55,040.00 \$55,040.00

- B7.** Upon the recommendation of the Superintendent, the Board of Education approve, Preferred Home Health Care & Nursing Services to provide home health care services for student #1200039, three (3) days per week, for 40 weeks, at a rate of \$59.00 per hour for 840 hours, not to exceed \$49,560.00.
- B8.** Upon the recommendation of the Superintendent, the Board of Education approve Lisa Coniglio to provide visually impaired services for student #2600047, 1 time per week, for 48 weeks at a rate of \$100.00 per session, not to exceed \$4,800.00.
- B9.** Upon the recommendation of the Superintendent, the Board of Education approve SHOWME CPR LLC., to provide American Heart Association Instructor Course for district employees on November 5, 2019 at at the Martha B. Day School, at a cost not to exceed \$840.

Motion - Moved by _____ Seconded by _____
Roll call

C. COMMITTEE ON FINANCE, PHYSICAL PLANT AND TRANSPORTATION
(M. Moeller, Chairperson, R. Bloodgood, K. Ermilio and L. Grecco)

- C1. WHEREAS**, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Bloomingdale Board of Education to certify that no budgetary line item account has been over-expended and that sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Bloomingdale Board of Education receive and accept the monthly financial statements, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending September 30, 2019, are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, Upon the recommendation of the Superintendent, the Bloomingdale Board of Education acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending September 30, 2019.

BE IT FURTHER RESOLVED, Upon the recommendation of the Superintendent, the Board Secretary and the Bloomingdale Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

C2. WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated between October 29, 2019 and November 25, 2019 the bill list dated November 26, 2019 is being presented to the board with the recommendation that they be ratified and paid retrospectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, Upon the recommendation of the Superintendent, the Board of Education approve the list of bills for payment in the grand sum of \$2,107,395.93

Payroll 10/15, 10/30, 11/15/19/19	\$946,530.04
Food Service Account	\$23,331.90
General Account 11/26/19	\$1,137,533.99
General Account Ratification	\$0
TOTAL	\$2,107,395.93

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, Upon the recommendation of the Superintendent, the Bloomingdale Board of Education authorizes the School Business Administrator/Board Secretary to pay bills if it is determined that a need arises prior to the next board meeting, having said bills ratified at the next regularly scheduled board meeting.

- C3. WHEREAS**, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, upon the recommendation of the superintendent, that the Bloomingdale Board of Education ratifies and approves the transfers in the reports “Transfers Before/After” for the period of **September 1, 2019 to September 30, 2019**, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district administrators; and

BE IT FURTHER RESOLVED, Upon the recommendation of the Superintendent, this resolution shall take effect immediately, and the Bloomingdale Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Bloomingdale Board of Education with regards to exercising the intent of this resolution.

- C4.** Upon the recommendation of the Superintendent, the Board of Education approve the Budget Calendar for the 2019-2020 School Year.

**BLOOMINGDALE BOARD OF EDUCATION
PRELIMINARY BUDGET CALENDAR
2020-2021**

Budget kick off material sent to Principals, Special Services Director, Buildings & Grounds Supervisor, Autism Program Director, & Transportation Supervisor	Week of 11/25/19
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Regular meeting November 26, 2019

Budget requisitions due in CDK from schools, maintenance, transportation and special services	Week of 12/16/19
Budget meeting with Principals and Department Supervisors and Superintendent concluded	Week of 12/16/19
First preliminary 2020-2021 Budget completed	Week of 12/30/19
Preliminary budget distributed to Budget Committee at first meeting.**	Week of 1/9/20
BOE Reorganization Meeting	1/7/2020
Budget Committee meeting to be scheduled to review 2020-2021 Proposed Budget**	Week of 01/06/20
Tentative Meeting	TBD
Budget committee meeting to be scheduled to review 2020-2021 Proposed Budget.**	TBD
Tentative Meeting	TBD
Budget committee meeting to be scheduled to review and finalize 2020-2021 Proposed Budget (if needed).**	Week of 02/03/20
2020-2021 Proposed Budget distributed to board members.	Week of 02/17/20
Tentative BOE Meeting	TBD
Board approves submitting 2020-2021 Budget to Executive County Superintendent at Board Meeting.	Approx. 3/5/2020
2020-2021 itemized budget due to the Executive County Superintendent.	Approx. 3/20/2020
Tentative Meeting	TBD
Notice of Public Hearing - First (last day to advertise for earliest public hearing)	4/20/2020
Preparation of the Advertised version of the Budget (Last day to finalize advertised version of the budget)	4/20/2020
Tentative BOE Meeting	TBD
Budget approved by Executive County Superintendent (last day for Exec. Cnty. Sup to approve budget to be advertised)	4/20/2020
Earliest Date for Public Hearing on Budget (earliest date to hold public hearing on budget)	4/24/2020

Non-tenured Teaching Staff, Observation & Evaluation (each non-tenured teaching staff member must be observed & evaluated before this date)	4/30/2020
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- C5.** Upon the recommendation of the Superintendent, the Board of Education approve that Lakeland State Bank, New Jersey be designated as depository and the proper officers are hereby authorized to deposit any and all monies, checks, drafts, notes, acceptances, or other evidences of indebtedness which may hereafter come into the Borough of Bloomingdale and the said bank be and are hereby authorized to make payment from the funds on deposit with them upon and according to the checks, drafts, notes or other acceptance of the Board signed by the following officers:

General Account: President Lauren Grecco or in absence of the President, Vice-President Robert Bloodgood; Interim School Business Administrator / Board Secretary, Eulalia Gillis and the Treasurer of School Monies, Sherry Gallagher, and Frank Verducci, Acting Superintendent.

Capital Reserve Account: President Lauren Grecco or in absence of the President, Vice-President Robert Bloodgood; Interim School Business Administrator / Board Secretary, Eulalia Gillis and the Treasurer of School Monies, Sherry Gallagher, and Frank Verducci, Acting Superintendent.

Salary Account: Treasurer of School Monies, Sherry Gallagher.

Agency Account: Treasurer of School Monies, Sherry Gallagher.

State Unemployment Insurance fund: Interim School Business Administrator / Board Secretary, Eulalia Gillis and Treasurer of School Monies, Sherry Gallagher.

Summer Account: Treasurer of School Monies, Sherry Gallagher.

Petty Cash Fund: Eulalia Gillis or Frank Verducci

Cafeteria Account: Eulalia Gillis

Martha B. Day School Activity Account: Karen Husser, Andrea Albrecht and Eulalia Gillis

Samuel R. Donald School Activity Account: Kerridyn Trusheim, Lois Manella, and Eulalia Gillis.

Walter T. Bergen School Activity Account: Frank Verducci, Janice Meich and Eulalia Gillis

- C6.** Upon the recommendation of the Superintendent, the Board of Education approve that President Lauren Grecco (or in her absence Vice-President) Robert Bloodgood together with Superintendent Frank Verducci and Interim School Business Administrator/Board Secretary Eulalia Gillis be authorized to sign the payroll summary sheets prepared semi-monthly.
- C7.** Upon the recommendation of the Superintendent, the Board of Education approve the following payments for Fall Enrichment Classes:

Staff Member (Last Name)	Enrichment Class	# of Students	Total Payment
Martini	Fall Craft	10	\$350.00
Gleason	Board Game	5	\$175.00
Martinek/Vickers	Basketball 2 & 3	18	\$630.00 (split)
Gleason	Yoga	14	\$490.00
Martinek/Vickers	Basketball 3 & 4	21	\$735.00 (split)
Martini	Learn to Sew	12	\$420.00
Conklin	Cardboard Creations	24	\$840.00
Talerico	Adventures in Storyland	5	\$175.00
Holzli/Vickers	All sorts of Sports	12	\$420.00
Talerico	Let's Get Crafty	18	\$630.00
Talerico	Leap into Learning	10	\$350.00
Biello	Fall Crafting	12	\$420.00
Talerico	Fall into Spanish	7	\$245.00
Holzli/Vickers	Gym Class Favorites	14	\$490.00

- C8.** Upon the recommendation of the Superintendent, the Board of Education approve Northern Region Educational Services Commission to provide Physical Therapy and/or Occupational Therapy services at a rate of \$95.00 per hour for the 2019-2020 school year. If required, the rate for an evaluation will be \$375.

The rate for an IEP will be \$150.00. The fees will be charged in addition to the hourly service rate.

- C9.** Upon the recommendation of the Superintendent, the Board of Education approve Northern Region Educational Services Commission to provide a Physical Therapist (Stacey Wanat-Porawski) at a rate of \$95.00 per hour for the 2019-2020 school year.
- C10.** Upon the recommendation of the Superintendent, the Board of Education approve Northern Region Educational Services Commission to approve a shared service agreement with Northern Region Education Services Commission for a Speech Therapist three (3) days per week, 6.5 hours per day for the 2019-2020 school year. The total cost is \$51,002.05.
- C11.** Upon the recommendation of the Superintendent, the Board of Education approve an Agreement with Behavior Analysts of New Jersey, LLC to provide direct observation/assessment of the students at the Martha B. Day School (and other schools if deemed necessary) and behavior analytic consultation to the school staff at the Bloomingdale School District for Students on the Autistic Spectrum Disorder, and Professional Development for the purposes of Applied Behavior Analysis and Crisis training. Services to be billed at \$175 per hour for five (5) hours per week not to exceed fifty (50) hours in total for the 2019-20 school year at a cost not to exceed \$8,750.
- C12.** Upon the recommendation of the Superintendent, the Board of Education purchase an ad in the Walter T. Bergen 2019-20 yearbook at a cost not to exceed \$120.
- C13.** Upon the recommendation of the Superintendent, the Board of Education approve the following items on the attached lists for disposal at the Walter T. Bergen, Samuel R. Donald and Martha B. Day Schools.
- C14.** Upon the recommendation of the Superintendent, the Board of Education authorizes the submission of the IDEA application for fiscal year 2020 and accepts the grant award of the funds upon subsequent approval of the FY 2020 IDEA application. Additionally, the Superintendent (or designee) has read all assurances including the general assurances contained in the LEA Central Contacts and that the programs and services implemented under the grant program will be operated in accordance with all such assurances and also certifies that the person submitting this application is either the Chief School Administrator or is the designee of the Chief of School Administrator with authorization by the Chief School Administrator to submit this application.
- C15.** Upon the recommendation of the Superintendent, the Board of Education approve the following use of school facilities:

School	Organization	Event	Date	Time
Samuel R. Donald Cafeteria	Bloomingtondale PTA	Girl Scout Troop 98081	Thursday nights when school is in session	6:30 p.m. – 7:30 p.m. beginning 12/05/2019 - 06/18/2019

**Motion - Moved by _____ Seconded by _____
Roll call**

**D. COMMITTEE ON PERSONNEL, POLICY, AND COMMUNITY RELATIONS
(R. Bloodgood Chairperson, C. Caraballo, L. Grecco, C. Marcus)**

D1. Upon the recommendation of the Superintendent, the Board of Education accept the resignation of Jessica Masters, Classroom Aide at the Martha B. Day School effective November 22, 2019.

D2. Upon the recommendation of the Superintendent, the Board of Education approve the first reading of the following policies and regulations:

- Policy/Regulation 2340 Field Trips
- Policy 2363 Student Use of Privately Owned Technology
- Policy 5410 Promotion and Retention
- Policy/Regulation 5533 Student Smoking/Vaping
- Policy 7434 Smoking/Vaping in School Buildings and on School Grounds
- Regulation 7510 Use of School Facilities

D3. Upon the recommendation of the Superintendent, the Board of Education approve and authorizes submission of the School Safety and Security Plan Annual Review Statement of Assurance for the 2019-20 school year to the Interim Executive County Superintendent.

**Motion - Moved by _____ Seconded by _____
Roll call**

X. REPRESENTATIVE/LIAISON

Legislative Liaison – D. DiLorenzo

Butler Board – M. Moeller/L. Grecco, Alt.

Mayor and Council – M. Moeller

New Jersey School Boards - L. Grecco

Regular meeting November 26, 2019

Office of Emergency Management – Open

Passaic County School Boards – C. Caraballo, Open

Planning Board – R. Bloodgood

PTA – L. Grecco

Recreation – J. Schalago

Senior Citizens – Open

Drug Alliance – L. Grecco

XI. OLD BUSINESS

XII. NEW BUSINESS

XIII. SECOND PUBLIC COMMENT

Presiding Officer Opens the Hearing of Citizens:

Please state your name and address for the record. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to three (3) minutes.

Presiding Officer Closes the Hearing of Citizens

XIV. ADJOURN TO EXECUTIVE SESSION

In accordance with the provisions of the New Jersey Open Public Meetings Act, it is recommended that the Board move into Executive Session for the purpose of discussing personnel, negotiations, litigation, special education matters, student matters and matters of attorney/client privilege. The Executive Session minutes will not be released until such time as the privilege or confidentiality is no longer applicable. Formal action may or may not be taken.

Motion by _____ Second _____ Time: _____
Voice Vote:

XV. RETURN TO THE REGULAR ORDER OF BUSINESS

Motion by _____ Second _____ Time: _____
Voice Vote:

XVI. FINAL MATTERS TO DISCUSS OR ACT UPON (IF NECESSARY)

XVII. CLOSING STATEMENT

The Bloomingdale Board of Education will have its next regularly scheduled meeting on December 17, 2019 at 7:00 p.m. here at the Walter T. Bergen School Library.

XVIII. MOTION TO ADJOURN

Motion - Moved by _____ Seconded by _____
Voice Vote