

September 14, 2017

BLOOMINGDALE BOARD OF EDUCATION  
Walter T. Bergen School  
225 Glenwild Avenue  
Bloomingtondale, New Jersey 07403

**ORDER OF BUSINESS FOR SPECIAL BOARD MEETING**

Walter T. Bergen School Library  
September 14, 2017  
6:30 P.M.

I. Call to Order \_\_\_\_\_ P.M. By \_\_\_\_\_

II. Roll Call - Bloodgood \_\_\_\_\_ Bross \_\_\_\_\_ Caraballo \_\_\_\_\_  
Ermilio \_\_\_\_\_ Grecco \_\_\_\_\_ Jacobs \_\_\_\_\_  
Moeller \_\_\_\_\_ Rickelmann \_\_\_\_\_ Schalago \_\_\_\_\_

Also Present -

III. Flag Salute

IV. Announcement of Meeting

A written notice was sent from the Office of the Board on September 11, 2017 at 10:16 a.m. Said notice was sent to the following, announcing the time and place thereof: The Clerk of the Borough of Bloomingtondale for posting on the Borough Hall bulletin board; the editors of the Suburban Trends; all board members. This notice was also posted in the administration offices of the Board of Education and all district schools.

V. Correspondence

- Legal Notice dated September 11, 2017 regarding Special Board of Education Meeting on September 14, 2017 at 6:30 P.M.

VI. Executive Session

It is recommended by the Superintendent of Schools that the Board of Education go into Executive for matters of personnel. The results of the meeting will be released when the reason for nondisclosure no longer exists. Action will not be taken during the closed session.

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Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

VII. Public Discussion  
(Discussion limited to thirty (30) minutes on agenda items only.)

Open Public Discussion

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Close Public Discussion

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

The Board President will call for a roll call vote:

- A. That the Board appoints Elaine Baldwin as Acting Board Secretary retroactive for the period of August 29 through September 14, 2017 and Alternate Acting Board Secretary for the life of the Board.

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

The Acting Board Secretary will call for a roll call vote:

- B. That the Board appoints Dr. Vincent Occhino as Acting School Business Administrator/Acting Board Secretary effective September 1, 2017.

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

- C. That the Board appoints Acting School Business Administrator/Acting Board Secretary, Dr. Vincent Occhino, to be designated as the Investment Officer of Records whose term of office shall coincide with the life of the Board.

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

- D. That the Board appoints Dr. Vincent Occhino to be designated as the district's Right to Know Officer, whose term of office shall coincide with the life of the Board.

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

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- E. That the Board appoints Dr. Vincent Occhino to be designated as the district's Qualified Purchasing Agent, whose term of office shall coincide with the life of the Board.

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

- F. That the Board appoints Dr. Vincent Occhino to be designated as the district's Integrated Pest Management Coordinator, whose term of office shall coincide with the life of the Board.

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

- G. That the Board appoints Dr. Vincent Occhino to be designated as the district's Custodian of Records (as required under the Open Public Records Act), whose term of office shall coincide with the life of the Board.

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

- H. That Lakeland State Bank, New Jersey be designated as depository and the proper officers are hereby authorized to deposit any and all monies, checks, drafts, notes, acceptances, or other evidences of indebtedness which may hereafter come into the Borough of Bloomingdale and the said bank be and are hereby authorized to make payment from the funds on deposit with them upon and according to the checks, drafts, notes or other acceptance of the Board signed by the following officers:

General Account: President Lauren Grecco or in absence of the President, Vice-President Maryann Rickelmann; Acting School Business Administrator/Acting Board Secretary Dr. Vincent Occhino; and the Treasurer of School Monies, Sherry Gallagher.

Flexible Savings Account: President Lauren Grecco or in absence of the President, Vice-President Maryann Rickelmann; Acting School Business Administrator/Acting Board Secretary Dr. Vincent Occhino; and the Treasurer of School Monies, Sherry Gallagher.

Capital Reserve Account: President Lauren Grecco or in the absence of the President, Vice President Maryann Rickelmann; Acting School Business Administrator/Acting Board Secretary Dr. Vincent Occhino; and the Treasurer of School Monies, Sherry Gallagher.

Tuition Reserve Account: President Lauren Grecco or in the absence of the President, Vice President Maryann Rickelmann; Acting School Business Administrator/Acting Board Secretary Dr. Vincent Occhino; and the Treasurer of School Monies, Sherry Gallagher.

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State Unemployment Insurance Fund: Dr. Vincent Occhino and Treasurer of School Monies, Sherry Gallagher.

Petty Cash Fund: Dr. Vincent Occhino or Elaine Baldwin

Cafeteria Account: Dr. Vincent Occhino

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

- I. That the Bloomingdale Board of Education approve the following Electronic Banking (“eBanking”) resolution establishing authority to apply and execute agreements for ACH Origination Services only:

**RESOLVED**, that the Bloomingdale Board of Education shall from time to time enter into such agreement with Lakeland Bank as any person(s) names below deems appropriate to facilitate Electronic Banking services for the management of cash resources.

Lauren Grecco, President or in the absence  
Maryann Rickelmann, Vice-President  
Dr. Vincent Occhino, Acting Business Administrator/Acting Board Secretary  
Sherry Gallagher, Treasurer

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

- J. That President Lauren Grecco or in her absence Vice-President Maryann Rickelmann together with Interim Superintendent Elaine Baldwin and Acting School Business Administrator/Acting Board Secretary Dr. Vincent Occhino be authorized to sign the payroll summary sheets prepared semi-monthly.

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

- K. That the Board authorize the Acting Business Administrator/Acting Board Secretary to advertise for bids, when legally necessary, for supplies, equipment and/or services for the 2017/2018 school year, and to authorize entering into agreements through the New Jersey Cooperative Purchasing Program, Northern Region Educational Services Commission, Morris County Educational Services Commission, Lakeland Regional High School (Transportation Agency), Passaic County Bids, Educational Services Commission of New Jersey and/or Educational Data Services, when in the best interest of the Bloomingdale Public Schools.

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

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- A. **Committee on Bloomingdale and Butler Boards of Education – S. Bross, Lauren Grecco**
  
- B. **Committee on Curriculum, Instruction and Technology – S. Bross, Chairperson, M. Rickelmann, C. Marcus**
  
- C. **Committee on Finance, Physical Plant and Transportation – M. Moeller, Chairperson, C. Caraballo, J. Schalago**
  
- D. **Committee on Personnel, Policy, and Community Relations – M. Rickelmann, Chairperson, R. Bloodgood, J. Pituch**

- 1. It is recommended by the Superintendent of Schools that the Board of Education accept the resignation of George Hagl, School Business Administrator/Board Secretary for purposes of retirement, effective June 30, 2018.

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

VIII. Old Business

IX. New Business

X. Public Discussion

Open Public Discussion

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Close Public Discussion

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

XI. Adjournment

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Time \_\_\_\_\_ P.M.