

November 28, 2017

BLOOMINGDALE BOARD OF EDUCATION  
Walter T. Bergen School  
225 Glenwild Avenue  
Bloomington, New Jersey 07403

**ORDER OF BUSINESS FOR REGULAR SESSION**

Walter T. Bergen School Library  
November 28, 2017  
7:00 P.M.

I. Call to Order \_\_\_\_\_ P.M. By \_\_\_\_\_

II. Roll Call - Bloodgood \_\_\_\_\_ Bross \_\_\_\_\_ Caraballo \_\_\_\_\_  
Ermilio \_\_\_\_\_ Grecco \_\_\_\_\_ Jacobs \_\_\_\_\_  
Moeller \_\_\_\_\_ Rickelmann \_\_\_\_\_ Schalago \_\_\_\_\_

Also Present -

III. Flag Salute

IV. Announcement of Meeting

A written notice was sent from the Office of the Board on January 12, 2017 at 12:44 P.M. Said notice was sent to the following, announcing the time and place thereof: The Clerk of the Borough of Bloomington for posting on the Borough Hall bulletin board; the editors of the Suburban Trends; all board members. This notice was also posted in the administration offices of the Board of Education, and all district schools.

V. Approval of Minutes

1. It is recommended by the Superintendent of Schools that the Board of Education approve the minutes of the October 24, 2017.

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

VI. Correspondence

- October 10, 2017 – Letter from Ferraioli, Wielkocz, Cerullo & Cuva, P.A. regarding district audit for the year ended June 30, 2017

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- November 14, 2017 – Memorandum regarding Fiscal Year 2018/2019 Budget Development Calendar
- November 16, 2017 – Legal Notice regarding Professional Services

VII. Public Discussion  
(Discussion limited to thirty (30) minutes on agenda items only.)

Open Public Discussion

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Close Public Discussion

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

VIII. President's Report

IX. Superintendent's Report

- The following reports were enclosed in all Board packets:
  - Enrollments
  - Security Drills

X. Business Administrator's Report

- 2016-2017 Audit Presentation by auditing firm of Ferraioli, Wielkotz, Cerullo & Cuva, P.A.

A. **Committee on Bloomingdale and Butler Boards of Education – S. Bross, L. Grecco**

B. **Committee on Curriculum, Instruction and Technology – M. Rickelmann, Chairperson, S. Bross, J. Jacobs**

1. It is recommended by the Superintendent of Schools that the Board of Education approve the following staff members to attend the following workshops:

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Staff Member	Workshop	Date	Amount
Janelle Woolridge	Conquer Math Fairfield, NJ Mileage <b>Total Cost</b>	11/15/17, 12/13/17, 1/23/18, 2/12/18	\$580.00  14.64 <b>\$594.64</b>
Krista Barile	School Nurses: Enhance Effective Medical Emergency Response Teams West Orange, NJ Mileage <b>Total Cost</b>	January 24, 2018	\$295.00  8.86 <b>\$303.86</b>
Michelle Slonski	Conquer Math Fairfield, NJ Mileage <b>Total Cost</b>	11/15/17, 12/13/17, 1/23/18, 2/12/18	\$580.00  14.64 <b>\$594.64</b>

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

- It is recommended by the Superintendent of Schools that the Board of Education approve Lake Drive School, Mountain Lakes, NJ, to provide two (2) hours Educational Audiology Services for student #2000028. Total **revised** cost not to exceed \$400.

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

- It is recommended by the Superintendent of Schools that the Board of Education approve the following Walter T. Bergen School fundraiser for the 2017-2018 school year:

Activity	Date/Time	Purpose	Cost
Clothing Drive	December 2017 January 2018	Class of 2018	No Cost

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

**C. Committee on Finance, Physical Plant and Transportation – M. Moeller, Chairperson, C. Caraballo, J. Schalago**

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1. It is recommended by the Superintendent of Schools that the Board of Education approve the payment of bills dated November 28, 2017 in the amount of \$2,067,811.01 .

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

2. It is recommended by the Superintendent of Schools that the Board of Education approve the Comprehensive Annual Financial Report and Auditors' Management Report on Administrative Findings as presented by the District's auditing firm of Ferraioli, Wielkocz, Cerullo, & Cuva for the fiscal year ending June 30, 2017.

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

3. It is recommended by the Superintendent of Schools that the Board of Education approve the following Corrective Action Plan resulting from the 2016-2017 fiscal year audit.

**CORRECTIVE ACTION PLAN 2016-2017**

**Name of School District: Bloomingdale Board of Education**  
**County: Passaic**  
**Type of Audit: Annual**  
**Date of Board Meeting: November 28, 2017**  
**Contact Person: Dr. Vincent J. Occhino**  
**Telephone Number: 973-838-0555**

<b>Recommendation Number</b>	<b>Corrective Action</b>	<b>Method of Implementation</b>	<b>Person Responsible for Implementation</b>	<b>Completion Date of Implementation</b>
<b>School Food Service</b> <b><u>2017-01</u></b>	Care will be taken when submitting information to the school nutrition electronic application and reimbursement system.	Maschio's Food Service Company will input the information instead of business office staff.	Business Administrator	December 1, 2017
<b>Application for State School Aid</b> <b><u>2017-02</u></b>	One private school moved out of district prior to the start of the school year. No IEP and the student should not have been	Care must be taken when accounting for private school students on the ASSA.	Special Education Director and School Business Administrator	December 1, 2017

<p><b>Pupil Transportation</b> <b>2017-03</b></p>	<p>counted.  Five students were recorded in the category "Regular Educated Transported" however, they are special education students and should have been put into the category "Regular Special Education Transported"</p>	<p>Care to be taken to properly classify students.</p>	<p>Transportation Coordinator</p>	<p>November 17, 2017</p>
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Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

4. RESOLVED that the Bloomingdale Board of Education, at the recommendation of the superintendent, amend the October 24, 2017 resolution awarding Atlantic Tomorrows Office, located at 400 Broadacres Drive, Suite 250, Bloomfield, New Jersey, 07003 a three (3) year rental agreement for the equipment listed in the table shown below to a five (5) year rental agreement.

BE IT FURTHER RESOLVED that the Bloomingdale Board of Education, Lessee, agrees to make payment to Municipal Capital Finance of 4600 Broadway, Allentown, Pennsylvania, 18104, Lessor, as shown in the Amortization of Payments.

**TABLE OF EQUIPMENT AND LOCATION**

	LOCATION	EQUIPMENT
1	Walter T. Bergen M.S. - Main Office	65 pg/min. color copier with printing & scanning
	Walter T. Bergen M.S. - Library	65 pg/min. b&w copier with printing & scanning
	Walter T. Bergen M.S. – Teachers Room	55 pg/min. b&w copier with printing & scanning
	Walter T. Bergen M.S. – Board Office	55 pg/min. b&w copier with printing & scanning
2	Samuel R. Donald School - Library	65 pg/min. color copier with printing & scanning
	Samuel R. Donald School - Library	65 pg/min. b&w copier with printing & scanning
3	Martha B. Day School - Main Office	55 pg/min. color copier with printing & scanning
	Martha B. Day School – Storage Room	65 pg/min. b&w copier with printing & scanning

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**AMORTIZATION OF PAYMENTS**

<b>Payment Number</b>	<b>Payment Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Payment Amount</b>
1	1/2/18	907.12	255.88	1,163.00
2	2/2/18	910.88	252.12	1,163.00
3	3/2/18	914.66	248.34	1,163.00
4	4/2/18	918.46	244.54	1,163.00
5	5/2/18	922.27	240.73	1,163.00
6	6/2/18	926.10	236.90	1,163.00
7	7/2/18	929.94	233.06	1,163.00
8	8/2/18	933.80	229.20	1,163.00
9	9/2/18	937.68	225.32	1,163.00
10	10/2/18	941.57	221.43	1,163.00
11	11/2/18	945.48	217.52	1,163.00
12	12/2/18	949.40	213.60	1,163.00
13	1/2/19	953.34	209.66	1,163.00
14	2/2/19	957.30	205.70	1,163.00
15	3/2/19	961.27	201.73	1,163.00
16	4/2/19	965.26	197.74	1,163.00
17	5/2/19	969.26	193.74	1,163.00
18	6/2/19	973.29	189.71	1,163.00
19	7/2/19	977.32	185.68	1,163.00
20	8/2/19	981.38	181.62	1,163.00
21	9/2/19	985.45	177.55	1,163.00
22	10/2/19	989.54	173.46	1,163.00
23	11/2/19	993.65	169.35	1,163.00
24	12/2/19	997.77	165.23	1,163.00
25	1/2/20	1,001.91	161.09	1,163.00
26	2/2/20	1,006.07	156.93	1,163.00
27	3/2/20	1,010.25	152.75	1,163.00
28	4/2/20	1,014.44	148.56	1,163.00
29	5/2/20	1,018.65	144.35	1,163.00
30	6/2/20	1,022.88	140.12	1,163.00
31	7/2/20	1,027.12	135.88	1,163.00

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32	8/2/20	1,031.38	131.62	1,163.00
33	9/2/20	1,035.66	127.34	1,163.00
34	10/2/20	1,039.96	123.04	1,163.00
35	11/2/20	1,044.28	118.72	1,163.00
36	12/2/20	1,048.61	114.39	1,163.00
37	1/2/21	1,052.96	110.04	1,163.00
38	2/2/21	1,057.33	105.67	1,163.00
39	3/2/21	1,061.72	101.28	1,163.00
40	4/2/21	1,066.13	96.87	1,163.00
41	5/2/21	1,070.55	92.45	1,163.00
42	6/2/21	1,075.00	88.00	1,163.00
43	7/2/21	1,079.46	83.54	1,163.00
44	8/2/21	1,083.94	79.06	1,163.00
45	9/2/21	1,088.43	74.57	1,163.00
46	10/2/21	1,092.95	70.05	1,163.00
47	11/2/21	1,097.49	65.51	1,163.00
48	12/2/21	1,102.04	60.96	1,163.00
49	1/2/22	1,106.62	56.38	1,163.00
50	2/2/22	1,111.21	51.79	1,163.00
51	3/2/22	1,115.82	47.18	1,163.00
52	4/2/22	1,120.45	42.55	1,163.00
53	5/2/22	1,125.10	37.90	1,163.00
54	6/2/22	1,129.77	33.23	1,163.00
55	7/2/22	1,134.46	28.54	1,163.00
56	8/2/22	1,139.17	23.83	1,163.00
57	9/2/22	1,143.89	19.11	1,163.00
58	10/2/22	1,148.64	14.36	1,163.00
59	11/2/22	1,153.41	9.59	1,163.00
60	12/2/22	1,158.19	4.81	1,163.00

BE IT FURTHER RESOLVED that the Bloomingdale Board of Education, Lessee, agrees to make payment to Atlantic Tomorrows Office, located at 400 Broadacres Drive, Suite 250, Bloomfield, New Jersey, 07003 for overages described in the contract ward.

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

5. It is recommended by the Superintendent of Schools that the Board of Education approve the attached list of line item transfers effective September 2017.

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

6. It is recommended by the Superintendent of Schools that the Board of Education approve the Board Secretary's Report (A-148) for the month of September 2017.

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

7. It is recommended by the Superintendent of Schools that the Board of Education certify that for a period from July 1, 2017 through September 30, 2017 after a review of the Secretary's Monthly (A-148) report appropriations section, and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

8. It is recommended by the Superintendent of Schools that the Board of Education approve the Treasurer of School Monies report (A-149) for the month of September 2017.

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

9. It is recommended by the Superintendent of Schools that the Board of Education certify for the period from July 1, 2017 through September 30, 2017, after review of the Treasurer's Monthly report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23.2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_



10. It is recommended by the Superintendent of Schools that the Board of Education approve the following transportation contract with Northern Region Educational Services Commission, Wayne, NJ for the 2017-2018 school year at the estimated cost as itemized:

Route #	School(s)	Contractor	# of Students	Estimated Cost Per Route (Inc Surcharge)	Dates
DAYBH	Daytop Academy	OmarTrans	1	7,650.00 + 229.50	10/31/17-12/22/2017

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

11. It is recommended by the Superintendent of Schools that the Board of Education approve a contract with C&M Door Controls, Inc. to provide exterior door replacement at the Martha B. Day Elementary School. The total contract price is \$47,800.00. This contract is being awarded to the lowest possible bidder as per the bid opening held on August 22, 2017.

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

12. WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached documents for the various school facilities of the Bloomingdale School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Bloomingdale School District hereby authorizes the Acting School Business Administrator to submit the attached Comprehensive Maintenance Plan for the years 2016-2017, 2017-2018 and 2018-2019 for the Bloomingdale School District in compliance with Department of Education requirements.

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

13. It is recommended by the Superintendent of Schools that the Board of Education approve the following transportation contract with Northern Region

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Educational Services Commission, Wayne, NJ for the 2017-2018 school year at the estimated cost as itemized:

Route #	School(s)	Contractor	# of Students	Estimated Cost Per Route (Inc Surcharge)	Dates
BLOOM1	The Collier School	Omar Trans	1	8,050.00 + 241.50	11/20/17-12/22/2017

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

**D. Committee on Personnel, Policy, and Community Relations – R. Bloodgood, Chairperson, K. Ermilio, M. Rickelmann**

1. It is recommended by the Superintendent of Schools that the Board of Education approve the **second** reading of the following Bloomingdale Board of Education policies and regulations:

- Policy 7100 Long-Range Facilities Planning
- Regulation 7100 Long-Range Facilities Planning
- Policy 7101 Educational Adequacy of Capital Projects
- Regulation 7101 Educational Adequacy of Capital Projects
- Policy 7102 Site Selection and Acquisition
- Regulation 7102 Site Selection and Acquisition
- Policy 7130 School Closing
- Policy 7300 Disposition of Property
- Regulation 7300.1 Disposition of Instructional Property (Abolish)
- Regulation 7300.2 Disposition of Land
- Regulation 7300.3 Disposition of Personal Property
- Regulation 7300.4 Disposition of Federal Property

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

2. It is recommended by the Superintendent of Schools that the Board of Education accept the resignation, with regret, of Caryl Allison for the purpose of retirement effective January 31, 2018.

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

XI. Representative/Liaison

Legislative Liaison – D. DiLorenzo

Butler Board – S. Bross

Mayor and Council – M. Moeller

New Jersey School Boards - L. Grecco

Office of Emergency Management –

Passaic County School Boards – C. Caraballo, M. Rickelmann

Planning Board – R. Bloodgood

PTA – L. Grecco

Recreation – J. Schalago

Senior Citizens – M. Rickelmann

Drug Alliance – L. Grecco

XII. Old Business

XIII. New Business

XIV. Public Discussion

Open Public Discussion

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Close Public Discussion

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

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XV. Executive Session

It is recommended by the Superintendent of Schools that the Board of Education go into Executive Session for reasons of negotiations. Action will not be taken during the closed session.

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

It is recommended by the Superintendent of Schools that the Board of Education return to public session.

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

XVI. Adjournment

Motion - Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Time \_\_\_\_\_ P.M.